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ABSTRACT

Administrative and operational patterns of college student unions were studied in 1986. Questionnaires were returned by 504 out of 928 members of the Association of College Unions-International in the United States, Canada, Australia, New Zealand, and Japan. A total of 88 statistical tables and narrative summaries of findings are provided. The survey dealt with a wide range of operational aspects of the college union and covered eight areas: physical plant, organizational structure, financial operation of the union, professional staff, general student union policies, relation to other college or university departments, student union facilities, and general information (general demographic information about responding institutions). Specific areas of focus include: approximate building size, construction costs, how policy and program boards are selected, student fees, food service and bookstore operations, organization of union programs, union office space, financing union maintenance, union maintenance positions, management responsibility for general campus activities, relationship of union and student government, facilities available to continuing education and/or conferences, union food facilities, and union leisure-time facilities. (SW)

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# Administration and Operation

## of the College Union

Third Edition

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# Administration and Operation of the College Union

**College Unions at Work**
Monograph Series
Number 1

# Administration and Operation of the College Union

## Third Edition

Marlis R. Miller and Denise Galey

Association of College Unions–International
Bloomington, Indiana

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M.R.M. and D.G.

# Introduction

Many studies have been conducted on the various aspects of the college union. Different approaches have been used to examine the college union philosophies, objectives, functions, operational methods and standards, and program fundamentals. This is ACU-I's fifth study dealing with the administration and operational patterns of college unions in the past 36 years. Previous studies were conducted by Edgar A. Whiting (1951), Abe L. Hesser (1957), Boris C. Bell (1962), and Jack Jenkins and Sidney McQueen (1973). This study makes comparisons, wherever possible, with the data provided in the Bell study and the Jenkins/McQueen study.

A 16-page questionnaire was used to compile the data for this study. Although the questionnaire was in a format different from previous surveys, it was constructed to include as much of the same types of information as earlier studies so that comparisons would be possible. The survey instrument dealt with a wide range of the complex operational aspects of the college union and covered eight areas: physical plant, organizational structure, financial operation of the union, professional staff, general union policies, relation to other college or university departments, union facilities, and general information.

No pilot study was made although feedback was sought from several union directors. In January of 1986, the questionnaire, accompanied by a cover letter from the Association's president, was sent to 928 members in the United States, Canada, Australia, New Zealand, and Japan. Two follow-up post cards and the cover letter and questionnaire were mailed to non-respondents. These were followed by individual telephone calls to encourage response. A reminder was also placed in the ACU-I *Union Wire*.

An overall response of 54% (504) returns was recorded. This response rate compares with 31% in the 1973 survey, 37% in the 1962 survey, 45% in the 1957 survey, and 71% in the 1951 survey. Undoubtedly, the length of the questionnaire was responsible for not having a better overall response; however, the easier check-off response format helped increase the response rate over that of previous studies with the exception of the first study (1951).

The enrollment categories were expanded from four (under 2,500 students, 2,500–4,999 students, 5,000–9,999 students, and over 10,000 students) to seven (under 1,000 students, 1,001–2,500, 2,501–5,000, 5,001–10,000, 10,001–15,000, 15,001–25,000, and 25,001–40,000) to provide better specific information for institutions of varying sizes.

Another important factor was that 78 (15%) of the respondents in this survey were two-year institutions, compared with 33 (12%) of the respondents in the 1973 survey and three (less than 2%) in the 1962 study.

This survey is not as representative as the authors had hoped. Any given tabulation of responses should not be taken at face value, but only as broad indications of what 54% of the Association's membership *was doing*, not necessarily what *all* were doing or what *should be* the practice. The reader will note that the results can be at variance with the Association's goals and recommendations as outlined in the "Role of the College Union" and in various publications.

# 1

# Physical Plant

This section follows the growth and physical plant development of unions as shown by the 426 unions from four-year institutions that responded to the 1986 survey.

## Chronological development of union buildings

Of the institutions responding, 422 listed the date their unions were established. The following breakdown represents the same rapid growth pattern noted in the 1973 and 1962 studies.

| *Date* | *No. Unions Established* |
|---|---|
| 1934 or earlier | 24 |
| 1935–1939 | 6 |
| 1940–1944 | 6 |
| 1945–1949 | 4 |
| 1950–1954 | 28 |
| 1955–1959 | 54 |
| 1960–1964 | 56 |
| 1965–1969 | 79 |
| 1970–1974 | 83 |
| 1975–1979 | 40 |
| 1980–1985 | 27 |
| No Building | 15 |

The proportion of unions established in the 1960s is the same as those established in the 1970s. Fifteen percent of the unions were established after the 1973 study.

## Building status (Tables 1–3)

Of the 426 institutions reporting, 375 (88%) were operating in their original building only (compared to 54% in the 1973 study and 59% in the 1962 study). An additional 8% (35) were operating in their original building plus one addition. Another 3% (13) were operating in two additions, and 1% (3) were operating with three additions.

Table 2 shows union space provisions based on gross square footage of the physical plant. Of the 409 institutions responding, 15 had no building. The results show that 58% (240) were operating buildings of less than 100,000 square feet (compared to 60% in the 1973 study and 66% in the 1962 study).

Table 3 shows the responses of 402 institutions regarding usable outdoor space. Seventy-three percent (293) of the institutions had 1,001 or more usable gross square footage outdoor space.

## Construction costs (Tables 4–5)

On the questionnaire, 257 institutions provided construction costs of original union buildings. Twenty-seven percent (68) reported costs of less than $1 million, which is a slight increase from the 23% reported in the 1973 study and a decline from the 1962 study which reported 40% spending less than $1 million.

Another slight increase in the number of institutions with construction costs of more than $5 million is shown. In this study, 15% of the institutions (40) said they spent more than $5 million compared to 11% (25) in the 1973 study and 4% in the 1962 study.

Of the 188 institutions reporting construction costs of additions, 35% (65) had costs of less than $1 million, and 16% (31) had costs of $5 million or more.

## Construction financing (Table 7)

The majority of responding institutions used union fees as a source of funding. Accumulations from university earnings, college funds, and revenue bonds were fairly equally divided as the next most used source of funding.

Comparisons with funding methods reported in the 1973 study are not possible because the responses of the institutions were not divided between private and public institutions.

## Expansion (Tables 8–10)

Expansion and refurbishment plans are shown in Tables 8 and 9, respectively. Table 10 shows the number of institutions that have had a major refurbishment since 1970.

Of the unions responding, 31% (121) had expansion plans. However, 45% (173) had major refurbishment plans. In the 1973 study, one-third of the respondents indicated expansion plans.

Since 1970, 43% (170) of the 391 institutions responding had completed a major refurbishment.

# 2

# Organizational Structure

## Union policy-making board (Table 12)

Results indicated that 61% of the unions (258 of the 426 respondents) had policy-making boards separate from program boards, compared with 87% in the 1973 study and 75% in the 1962 study. Most frequently the policy-making board reports directly to the union director, continuing the decline in involvement of student affairs vice presidents, deans, and student government that was discussed in the 1973 study. Of the 178 reporting a single authority, 47% indicated that the union director was the liaison with the policy-making board.

## Program board (Table 13)

The reporting responsibility of the program board has shifted from what it was in the 1973 and 1962 studies. This study shows that the student affairs dean or activities director was the authority program boards reported to at 32% of the 196 institutions responding. The union staff had authority at 31% of the institutions, compared with 23% in the 1973 study. The program board reported to the union policy-making board at 12% of the schools compared with 26% in the 1973 study. At 35 (18%) of the schools, the program board reported to student government, compared with 23% in the 1973 study. One hundred forty-four institutions responding did not have a separate program board.

## Single board (Table 14)

Ninety-four institutions reported having a single board which was responsible for both policy and program. Of the 68 institutions reporting a single authority the combined board reported to, 30% listed the union staff and 21% listed the vice president for student affairs.

## Board selection (Tables 15–16)

Both the policy boards and program boards showed variety in their selection processes. At 30% of the institutions responding, the institution's president selected the policy board; 23% of the schools responded that the previous board selected the next year's members. The program board differed in its selection authority with 48% being selected by the previous board and 17% being selected by the student government. The 1962, 1973, and 1986 studies reflected similar percentages for electing program boards in campus elections (14% for 1986).

## Board composition (Table 17)

Sixty-four percent (250) of the institutions responding to this question provided no compensation for their program board members. This is a decrease from the 1973 study, which indicated 75% participated on a non-salary basis. As in 1973, the most frequently compensated member was the president.

## Program committees (Table 18)

Percentages could not be derived because unions listed more than one committee for this item. The most common types of program committees were films/movies, entertainment, lectures/speakers, special programs, and publicity.

# 3

# Financial Operation of the Union

As in the past, unions are still expected to be self-supporting with some allocation from student fees. This section of the study attempts to survey union fee trends.

## Union fees (Tables 19–23)

As in the 1962 and 1973 studies, the majority (81% of 339 institutions) of students still paid a fee which was assessed within the structure of general student fees. This showed a slight increase from the 77% reported in the 1973 study and the 78% in the 1962 study. Four percent of the institutions had building only fees, 6% had operating only fees, 21% had program only fees, and 2% had construction only fees. Forty-eight percent had a combination of these four categories, and 19% had no fees (Table 19).

Sixty-two percent of the institutions did not have a student fee as a separately and directly assigned union fee (Table 21). Building construction fees were generally not a part of the student fees as shown in Tables 22 and 23.

## Gross operating income (Table 24)

Annual gross operating incomes were reported by 386 institutions (91%) of the 426 four-year institutions responding. The size of the building affected the income. The percentages of institutions in the 22 income categories were distributed fairly equally.

## Union revenue-producing departments (Tables 25–26)

Of the 354 institutions providing information about their total food operations, 76 (21%) of the food operations were entirely self-supporting. Only 8% were subsidized as to any losses (Table 25). Fifty-seven (16%) were expected to contribute profits to the total union operation. This is significantly less than in the 1973 study which showed 55% contributing profits.

Food purchases were made in 14 ways (Table 26). Thirty-four percent were handled solely by the college dining service, compared with 21% in the 1973 study. In the 1986 study, the institutional caterer was responsible for 30% of the operations. This differs from the 1973 study which showed that the institutional caterer more often had responsibility for food purchases.

## Bookstore (Table 27)

Seventy-seven percent of the bookstores were entirely self-supporting, compared with 89% as reported in 1973. From 1986 data, the largest number of responses was from institutions/bookstores that were entirely self-supporting and were in the 5,000 or less enrollment categories (94 of 135 institutions).

A small difference from 1973 is in the number of bookstores paying rent to the union. Thirty-four percent in this study reported rental, compared with 32% in the previous study.

# 4
# Professional Staff

The objectives for this section were to examine the degree and educational major field of the person with responsibility for the union and the staff.

## Top staff position (Table 28)

The title most often used for the person responsible for the union was union director. Fifty-two percent of those responding had that title. The director of student activities was the title 14% of the time.

## Educational background (Tables 29–30)

The highest degree held by 7% of the staff was the Ph.D. The degree that appeared most often was the M.A. degree (25%). The M.S. degree appeared as the highest degree 24% of the time.

Of the 358 respondents, 13% had doctoral degrees, 64% had master's degrees, and 22% had bachelor's degrees. This compares with 1973 findings of 5% doctoral degrees, 62% master's degrees, and 31% bachelor's degrees as the highest degree held.

The major field of study represented a wide range—from student personnel to home economics to music. The student personnel degree represented 23% in the study, followed by education at 15%, business at 12%, and counseling at 11% in the study. In 1986, 34% of the directors had either a student personnel or counseling degree, compared to 29% in the 1973 study. The 1962 study showed that business (15%) was the leading field of preparation.

# 5

# General Union Policies

This section reports findings in the area of policy establishment as it relates to a variety of significant areas such as student fees, profit goals, and reserves for repair and replacement.

The tabulations contained in this section are from four-year institutions in all enrollment categories. Unlike the 1973 study, this study makes comparisons based only on enrollment size.

## Business matters (Tables 31–44)

The percentage of union staff establishing policy alone on general business matters increased from 25% in 1973 to 50% in 1986 (Table 31). General business policy was established through a coordinated effort between the institutional business office and the union staff in 24% of the unions and through the institutional business office alone by only 19%. The same trend seems to hold true in this study as was noted in the previous study: the larger the enrollment, the more likely the union staff was to be the sole establisher of union policy in business matters.

Policy regarding purchasing procedures (Table 32) was established most often by the institutional business office (59%). This is a sharp increase from 38% reported in the 1973 study. A relatively equal number of unions used either a combined effort (16%) or the union staff by itself (17%) to arrive at purchasing policies.

There is a trend away from using a coordinated union/business office effort to establishing profit goals. The 1986 study shows only 19% of the institutions responding reported a coordinated effort, compared to 39% of the unions in the 1973 study reporting coordination between the union and business office. Forty-nine percent of the institutions reported the union staff was solely responsible for establishing these goals, and again, the larger institutions had greater involvement from the union staff.

Policy on food prices (Table 34) was most often established by the union staff (30%) and by contracted services (30%). The category of contracted services was a new addition to the possible responses in this section and therefore cannot be compared to previous study results. However, the 1973 study showed the business office most often establishing policy regarding food prices (26%), which might have been due to smaller unions having a "commercial caterer" that operated the food service.

A shift occurred in the area dealing with the establishment of bookstore prices since the last study (Table 35). Although the business office continued to set policy most often (30% of the schools in 1986 and 44% in 1973), this study found an equally high percentage of responses indicating responsibility by union staff (22%), contracted services (20%), and other (20%). The larger institutions did not vary from this ratio except in the 25,001–40,000 category, where union staff set the prices most often.

Repair and replacement policies were established by the institutional business office most often (33%) (Table 36). The union staff retained this responsibility in 28% of the institutions, and the effort was coordinated in 23% of the unions. The 1973 study indicated the business office became more involved in the newer unions (39% in unions built after 1962). This study showed a high degree of involvement from business offices in smaller institutions and lesser involvement in larger institutions.

Institutional business offices established employee wage levels at more schools in this study (47%) than in the 1973 study (34%) (Table 37). Union staff and coordinated efforts were indicated equally (14% each). Interestingly enough, this trend seemed consistent, regardless of the enrollment level.

Policy on employee benefits was predominantly set by the institutional business office (65%). As in the 1973 study, the "other" category (22%) probably refers to retirement plans (Table 38).

The institutional agency that most often sets student fees has changed since 1973. In this study, 37% said the business office sets fees with only 3% indicating the union's governing board was involved (Table 39). In 1973, however, 27% responded that the governing board established fees, and 24% said the business office set the fees. Even the larger institutions in the most recent study relied on the business office instead of the union governing board. Coordinated union/business office effort was reported by 18%.

Once again, the reserve fund deposit policies (Table 40) were most often set by the institutional business office (54%) (43% in 1973). The next most frequently recorded responses were equally distributed among union staff (14%), coordinated union/business office effort (14%), and other (13%).

In matters relating to building use, the union staff set the policy at a majority of schools (54%) (Table 41). This is somewhat a departure from the previous study where 35% of the unions indicated the union policy board was the establisher of use policies. Only 26% in this study indicated the union policy board was involved in the decision making. The same ratio held true across the enrollment categories.

Similar findings to the building use policy occurred in the establishment of program policies (Table 42). Union staff made the majority of these decisions (55%), followed by the union policy board (19%). This is the reverse of the previous study in findings of policy board (33%) and union staff (19%) as the leading source of policy determination. Twelve percent of the unions in 1986 responded to the "other" category which as in past studies refers to student program boards and student government.

Policy on building development (Table 43) is most frequently established by union staff (39%) and through a coordinated union/business office effort (30%). The 1973 study reported similar findings in the area of coordinated effort (29%) but a smaller response by union staff only (10%). Even in the smaller enrollment categories, this study found the union staff had the most responses which is a deviation from 1973 when it was thought many smaller schools did not have personnel responsible for facilities other than those for programming.

On making policy for the disposition of operating surpluses (Table 44), the institutional business office approach led with 32%, which supports the trend noticed in

1973 when 29% and in 1962 when 16% responded similarly. Union staff, however, is close at hand in 1986 with 29% responding, and in institutions with an enrollment of 5,000 or over, this is by far the body which most often establishes the policy relating to operating surpluses.

## Program matters (Tables 45–54)

There appears to be little change in union programming locations since the 1973 study. Eighty-one percent of those responding in 1986 and 82% in 1973 indicated union programs were held in facilities other than the union. The 1962 study showed only 39% held programs entirely within their union.

The planning and execution of programs (Table 46) continues to be through a combined effort of program board, committees, and professional staff (86% in this study) as was the case in the 1973 study (88%) and in the 1962 survey (82%). Only 3% indicated no planned program was in place, which is the same finding as reported in 1973.

The 1986 survey requested respondents to determine a percentage of the union programs directed toward students, all members of the campus community, and other (Tables 47–49). The previous surveys merely asked respondents to check whether their programs were geared to students only, all members of the university community, townspeople, or other. An exact comparison is not appropriate because of the difference in the design of the question, but the results can be roughly discussed. In 1973, 89% of the unions had programs geared to all members of the campus community. This study showed that 48% of the unions directed 10–25% of their programs toward all members of the campus community. Thirty-eight percent of the unions directed 76–100% of their programs to students only. Eighteen percent of the unions had only 1–9% of their programs geared exclusively toward students. Caution should be exercised when comparing these findings with past studies, but in 1973 only 11% of the unions programmed exclusively for students, which is lower than the 1986 study. There seems today to be more unions programming a higher percentage of their activities toward students only than toward all members of the campus community.

This study deleted much of the dollar figures relating to programming budget and focused on the percentage of total program budget spent on free programs (Table 50). The majority of unions (51%) spend more than 50% of their total program budget for free programs.

The charge for administrative office space in the union seems to be on a slight increase since the 1973 and 1962 studies (Table 54). Fourteen percent of the unions charge a rental fee for administrative offices, whereas the previous two studies found 12% of the unions charged a rental fee.

## Building maintenance (Tables 55–61)

This study supports the trend cited by Jenkins and McQueen in 1973 relating to union maintenance staff. The maintenance staff is primarily responsible to the university maintenance department in 58% of the unions (Table 57). Jenkins and McQueen found 53% of union maintenance staffs were organized this way in contrast to Bell's 1962 study which showed 38% of the union maintenance staffs were responsible to university maintenance.

This study also showed, as did the 1973 one, that the smaller the institution the more often the staff was responsible to the university maintenance. The converse was also true; the larger the institution the more likely the union was to assume responsibility of maintenance staff.

Salaries of maintenance staff were not accurately reported in this study because of a misprint on the questionnaire.

Forty-three percent of the unions charged the salaries of the maintenance staff to the maintenance department and 39% charged them to the union (Table 58). This charge to the union budget was a decrease from previous studies; in 1973 52% and in 1962 57% of the union's maintenance salaries were charged to the union. In 1986 19% of unions shared part of the salary expense of its maintenance staff.

Maintenance supplies were furnished about evenly by maintenance departments and unions (Table 59) with 52% and 56% respectively. (Some institutions' responses combined the choices.) The smaller the institution the more frequently the maintenance supplies were furnished by the maintenance department. This is in concurrence with the 1973 findings that 58% of the unions paid for maintenance supplies.

This study found, as did Jenkins and McQueen in 1973, that financing union-building repairs was covered by two-thirds of the unions (Table 60), down from 75% in 1962.

Custodians (74%) and general laborers (26%) were the most frequently used specialized, full-time, union maintenance personnel (Table 61). There was a decline in the building engineers (14%) and mechanics (16%) since the 1973 study, which reported 34% of the specialized, full-time, union maintenance employees were building engineers and 28% were mechanics. The position of sound technician increased in frequency from the 1973 study. This study reported 19% of the unions provided sound technicians as compared to 15% in 1973.

## Conclusions

The findings in this section note a marked shift in establishing policies from coordinated effort between union and institutional business staffs to a more union-managed operation. The trend established in the 1973 study is substantiated in this study in that the larger the institution, the more involved the union staff is. The smaller the institution, the more involved the institutional business office is.

A relatively new trend relating to contracted services emerged in all enrollment categories. Contracted services established bookstore prices in 20% of the unions and food prices in 30% of the unions.

A vast majority of unions program in facilities other than the union, a trend mentioned in the 1973 study. A difference has occurred, however, when identifying the audiences union programs are targeted toward. This study showed an increase in programs directed toward students only; the two previous studies indicated more all-campus events. Programs were still planned and executed by a combination of staff, program board, and committee efforts.

The smaller the institution, the more the union relied on the university for support in areas of maintenance staff, maintenance supplies, and repairs. Maintenance staffs tend to report to the university, not the union, but more unions are absorbing the cost for supplies, repairs, and salaries. This increase since the last survey could be due to the charge-back system now in place at many institutions.

# 6

# Relationships to Other Areas

To what extent do union operations cooperate or assist with functions offered by other departments? This section attempts to provide insight into this matter as well as to look at functions that may supplement or duplicate existing union services.

The union plays an important role on campus by assisting departments with their responsibilities for providing services, facilities, and programs.

## Student activities other than union program activities (Tables 62–64)

To provide a basis of comparison, the questions in this section remained essentially the same as in the 1973 study. In an attempt to clarify an area of vagueness in the previous two studies, the authors referred to "student activities other than union program activities."

In the area of office facilities for student activities (Table 62), 59% of the unions responding reported that office facilities were headquartered in the union. This is a decrease from 80% reported in 1973. Thirty percent reported a combination of campus facilities which is perhaps an indication of non-overlapping questions, which was the problem encountered by the 1962 and 1973 studies. Management for non-union student activities (Table 63) differs significantly from the earlier studies. Only 41% of union directors now double as head of student activities; (52% did in 1962, and 65% in 1973). However, in institutions with less than 2,500 enrollment, the tendency is still toward a combination of union and student activities with 57%. In the larger enrollment categories of 15,000 and more, the combined directorships decrease dramatically to 25% in the 15,001–25,000 category and 34% in the 25,001–40,000 category. Thirty percent of the responses indicated that a combination of union and non-union personnel were used; again, this is less than was found in 1973.

Twenty-six percent said student activities were programmed (Table 64) independently of the union, and 27% correlated student activities with union programs. Forty-seven percent responded that union programs were a part of student activities. In the 1973 and 1962 studies, this question was not valid because of misinterpretations and overlapping responses. This study revealed no such overlaps in responses. The results seem to support the combined directorship of union and student activities in these institutions.

## Student activities staff and services funding (Table 65)

This question was added to the questionnaire to determine the funding source of student activities programming and staffing. Although many responses indicated a combination of sources, the most frequent response out of 408 was institutional funding (35%) with nearly equal funding by student fees (20%) and a combination of institutional and student fees (19%). The union has little involvement with funding student activities services and staff as reported in these findings.

## Student government (Table 66)

More than half of the schools responding (51%) reported a close liaison with student government although they operated independently. It is not possible to compare results with earlier studies because problems occurred in responses to the 1973 and 1962 surveys. An additional question appeared in this study in an attempt to detect any links in programming efforts. Only 11% responded that the union program is a part of student government, with the highest frequency occurring in schools with enrollments of 5,000 or less.

## Continuing education and/or conferences (Tables 67–70)

This section was titled "Adult Education" in previous studies. To reflect current usage, the section was renamed "Continuing Education and/or Conferences" for this study.

An area showing a significant change from the 1973 findings was facilities for continuing education and/or conferences. Seventy-three percent of those responding indicated they used a combination of campus facilities (including the union). In 1973 only 17% and in 1962 66% reported a combination. While the 1973 study reported that the union became the primary headquarters for continuing education programs (65%), the 1962 study reported only 17%. This survey shows 14% of the respondents' unions are the primary headquarters for continuing education. The separate center for continuing education had a lower response in this study (13%) than in the previous two studies (both about 18%).

The following facilities were used most frequently: restaurants (100%), auditoriums (98%), ballroom (98%), guest rooms (97%), theater (97%), and snack bar (95%). In contrast to the 1973 and 1962 studies, almost all of the facilities used also had a fee applied (68% charged for use of conference rooms). This change over the last 15 years seems appropriate considering the increase in the number of unions now required to be self-supporting.

Special services for conferences—such as registration, information, and clerical personnel—were provided by a separate continuing education center in 69% of the unions. This finding is lower than the 1973 and 1962 studies where 80% provided these services in a separate center.

The management responsibility for organizing continuing education and/or conferences is conducted by non-union personnel at 73% of the institutions. Similar findings occurred in the previous two studies (79% in 1973, 82% in 1962). There was an increase in the combined efforts of union and non-union personnel from 12% in 1962 to 16% in 1973 to 27% in this study.

## Business office (Table 71)

The purpose of this section was to determine union responsibility for procedures in relation to the institutional business office. The results again demonstrated a close working relationship between the union and institutional business office. Eighteen percent of the 422 institutions responding indicated they operated independently. This finding is lower than in the 1973 study (22%) but higher than in 1962 (13%). More than half the unions do not prepare a report for full-year operation for the in-

stitutional business office (54%), which is about the same as the 1973 study. However, almost half of the unions submitted a variety of records to the business office.

## Conclusions

The trend continues in the cooperative effort between the union and other departments on campus, as was found in the 1973 and 1962 studies. Some significant differences have developed:

- The trend toward joint directorship of student activities and the union declined in this study to 41%, from 65% in 1973, and 52% in 1962.
- The union is no longer the headquarters for continuing education and/or conferences with 13% in this study, 65% in 1973, and 17% in 1962. There seems to be a greater trend toward combined usage of campus facilities including the union (74% this study, 17% in 1973, 66% in 1962). This trend could be caused by the changing nature of conferences which extend beyond a short lecture to weekend events using on-campus housing.
- The continuing education and/or conferences were assessed a charge to use union facilities in 58% of the unions responding whereas all but a few facilities (such as the ballroom) were charged in 1973 and 1962 studies. A move toward creating revenue-generating areas within the union could account for the trend toward charging for these facilities.

Other areas in this section confirm that although the union is independent from student government, it serves as a liaison between the student body and the student government. The union's relationship to the institutional business office is one of providing records, financial reports, and payroll functions in 65% of the unions.

# 7

# Facilities

This section deals with building facilities in the union operation and includes five categories as divided in the ACU-I Data Bank. The 10 categories used in the 1973 study covered 132 facilities whereas this study covers 128. Comparisons will be made to major findings by facilities found in the union. In addition, the responsibility for the operation of each facility was identified in this study and will be noted where appropriate.

## Union food facilities (Table 72)

Three-fourths (75%) of the unions had cafeterias, a slight rise of 1% since 1973. The smaller institutions were less likely to have cafeterias than the larger schools (57% of the two smallest enrollment categories, 90% of the two largest categories). Only 17% of the unions that have cafeterias run their own operations.

This study did not use the category *snack bar*. Coffee shops were reported in 63% of the unions responding. The 1973 and 1962 studies both reported confusion between these two terms so comparison is somewhat limited. A facility not reported in the previous two studies is "fast food," which 57% of the unions in this study reported. Only 9% of these fast-food facilities are operated by a commercial franchise and 15% are union-operated.

More unions reported restaurants with waiter/waitress service in 1986 (30%), than in 1973 (22%) or in 1962 (26%).

Private dining rooms among unions also increased with 55% reporting this facility compared to 49% in 1973. In 1962, 56% of the respondents reported private dining rooms.

The trend toward vending machine rooms that was mentioned in 1973 was confirmed in this study with 67% reporting this facility; 49% reported them in 1973. An additional question was asked in this study to determine how many unions were responsible for all-campus vending. Nineteen percent of the unions reported they were responsible, with a higher frequency occurring in larger institutions (23%).

Banquet facilities were reported by 75% of the unions, almost identical to the percentages of the 1973 and 1962 studies.

A new listing in this study included off-premises catering. Forty-nine percent of the unions reported some involvement in this enterprise.

Perhaps the most significant increase in the area of food facilities was the regular

sale of alcoholic beverages. In 1973, 2% of the unions had taverns serving beer. Twelve percent of the unions responding to this question reported alcohol was served in a specific facility designed exclusively for that purpose, i.e., pub or rathskellar. Other unions indicated alcohol was sold and served in food areas. It should be noted that this question had a 53% response rate, which could indicate 47% of unions do not sell any type of alcohol. However, it is apparent that the union has changed its role on campus in providing a new environment for socializing. This study was done before many states raised their drinking ages in 1986 and 1987; therefore, the situation now may be much different from what this study suggests.

## Union stores and other revenue-producing facilities (Table 73)

An increase was reported in the area of banking. Of the unions in this study, 31% reported having a bank in the union whereas only 15% reported banks in 1973. Seventy-one percent of the unions who reported having banking facilities were leased operations.

Barbershops dropped in frequency with 19% reporting barbershops, as compared to 31% in 1973 and 34% in 1962. Interestingly enough, beauty shops increased to 13% in this study from 6% in 1973 and 5% in 1962. This change might reflect the trend toward unisex styling salons and possibly the consolidation of a union barbershop and beauty salon into one salon which would then be reported as a beauty salon.

Bookstores were reported in the union operation at 66% of the schools responding. This is somewhat lower than the results found in 1973 (75%) and higher than in 1962 (59%). About 19% of the unions that reported a bookstore indicated this facility was a lease operation.

A central mailing or duplication room, which includes such services as mimeograph, offset, and postage meter machines, was housed in 33% of the unions in 1986 as compared to 24% in 1973.

Public parking was provided by 20% of the unions, down from 68% in 1973. This study did not ask about staff parking.

Thirty-three percent of the unions responding indicated they sell school supplies only (no texts), which is an increase from the 1973 study which reported 4%.

Gift shops increased from 6% in 1973 to 25% of the unions having this facility in this study.

Guest rooms remained steady at 15% of the unions (16% in 1973 and 17% in 1962).

A ticket sales office with a paid staff was found in 45% of the unions in this study. Although similar results (50%) were reported in 1973, it is uncertain that a paid staff was included in the responses.

Travel agencies were up slightly with 17% of the institutions reporting them in this study as compared to 13% in 1973 and 8% in 1962.

## Union leisure-time facilities (Tables 74–77)

Amusement machines referred to in this study include video games, pinball, and foosball. In this study, 86% of the unions reported amusement machines (Table 74). The 1973 study reported foosball was provided at 10% of the unions and pinball at 12%; video games did not exist in 1973. A somewhat surprising result in 1986 was that 46% reported the games were union-operated compared to 31% of the unions who leased out that operation. It cannot be assumed, however, that "union-operated" is the same as union-owned.

Billiard facilities were reported by 84% of the unions in this study, down from the 1973 findings of 91%; the 1962 study reported 79%. The greatest number of unions (35%) reported having 3–6 tables (Table 75).

Boathouses were found at 11% of the unions, an increase from 5% in 1973.

Bowling facilities (Table 76) decreased from 42% in 1973 to 33% in this study, supporting the trend noticed by Jenkins and McQueen in 1973 that student interest was declining. Of those who have bowling facilities, 70% have 4–10 lanes.

Card rooms and table games were about the same as in 1973. This study shows 49% of the respondents had these facilities, as compared to 47% in 1973 and 57% in 1962. There was no indication in this study that a separate room was meant.

Separate chess rooms were noted in 10% of the unions in this study, a slight increase from 7% in 1973.

The overall response to the craft shop of 17% in 1986 is up from 15% in the 1973 study, but still not as high as 21% in 1962. Thirty-eight percent of schools with enrollments of more than 15,000 had separate crafts facilities.

Exercise rooms, which include weight lifting and exercycles, were operated by 10% of the unions, double what was reported in 1973.

The number of unions having exercise rooms correlated with those who reported gymnasiums in their operation (9%).

Ice skating rinks were reported by 3% of the unions, compared to 1% in 1973 and 6% in 1962. This apparent increase could easily be explained by the overall higher response rate received by this study.

Outdoor centers located off-campus (usually lodges) increased to 11% from the 1973 finding of 6%. Outing headquarters in the union were reported by 25% of the schools, an increase from both 1973 (12%) and 1962 (16%). Two facilities not previously reported were outing rentals (31%) and outing sales (13%). It is apparent that unions are responding to an increased interest in sports and outdoor activities.

Fewer unions reported photo darkrooms in this study (42%) than in 1973 (51%).

Rifle ranges remained the same as in 1973 at 2%.

Skiing facilities were again minimal. Four percent of the unions responding provided ski slopes and ski shops. Ski rentals in this survey were probably included in the category of "outing rentals" whereas in the 1973 study ski rentals were counted separately.

Swimming pools were divided into indoor and outdoor pools in this study. Eleven percent of the institutions reported indoor pools in their unions while only 4% of the unions provided outdoor pools. Both categories are higher than reported in 1973 (3%); however, the 1962 study reported 6%. The popularity of aquatic centers in recent years may account for this increase.

Table tennis remains less popular than billiards as was found in 1973. Sixty-two percent of the unions responding provided tables compared to 79% in 1973. Most all of the unions (90%) maintained only one or two tables.

## Union social/cultural facilities (Table 78)

This study followed the divisions set up by Jenkins and McQueen in 1973 to describe art exhibition facilities (separate, enclosed gallery, lounge exhibition space, and corridor/lobby exhibition space). Overall, 60% of the unions reported providing art exhibition facilities. As was true in the previous study, the three divisions are not mutually exclusive; a union could have one or all three. Thirty-three percent reported a separate, enclosed gallery in the union; 24% was reported in 1973. Fifty-six percent in this study reported lounge exhibition areas in the union; 40% reported such areas in 1973. Contrary to the prediction made by Jenkins and McQueen in 1973 that corridor/lobby exhibition space would decline, 52% reported that facility in the union in 1986, a statistic comparable to the 1973 finding of 54%. Better security systems might explain why the predicted decline did not occur.

Of the unions responding to this survey, 23% provided auditoriums compared to 24% in 1973 and 20% in 1962.

A ballroom was reported in 61% of the unions compared to 73% in 1973 and 72% in 1962. Although ballrooms are designated as such in older unions, Jenkins and McQueen noted in 1973 that ballrooms were used for meetings, lectures, conferences, and banquets—much like multipurpose rooms. The term *multipurpose room* was not used in earlier studies, but it is interesting to note that 73% of the unions responding in 1986 provided multipurpose rooms. The trend in unions may be away from ballrooms (at least in their designated titles) and toward multipurpose rooms.

Browsing libraries appear to be declining from 34% in 1962, to 24% in 1973, to 11% in this study.

The percentage of unions providing coffeehouses has remained stable since 1973. Thirty-two percent of unions reported coffeehouses in 1986 compared to 36% in 1973.

In this study, 17% of the unions provided a faculty lounge/club for exclusive use by faculty. Comparison to the previous study is not possible since a distinction was made between faculty lounges and faculty clubs in the earlier surveys.

The results from this study on lounges (78%) more closely resembles the 1962 study (82%) than it does the 1973 study (89%).

Music listening rooms decreased dramatically. Only 20% of the unions in this study reported this facility, whereas 45% reported them in 1973 and 70% reported them in 1962. It is interesting to note, however, that there was less variation in the results on the music practice rooms. In 1986 12% reported having practice rooms as compared to 17% in 1973 and 22% in 1962.

Outdoor terrace or patio facilities used for programming were provided at 64% of the unions responding to this survey. This is about the same as in 1973 (62%).

Party rooms appeared to increase since 1973. This study shows 39%, compared to 28% in 1973 and 34% in 1962. Ambiguity about the exact nature of this facility could cause some discrepancy in reporting.

A lack of adequate storage space in unions might be responsible for fewer poster rooms. Only 31% of the unions reported a poster room in 1986, compared to 51% in 1973 and 59% in 1962.

The previous study listed a program lounge separate from other lounges to suggest a distinct lounge used primarily for scheduled discussions, readings, music, etc. A slight decrease occurred with 37% reporting this facility in 1986 and 42% reporting it in 1973.

Television room facilities increased since the previous study with 77% in 1986 compared to 70% in 1973. Bell reported 83% in 1962. The slight increase may be due to students' (also staff's and faculty's) interest in daytime television.

Theaters with stage and pitched seating also showed an increase in the last 15 years—25% now compared to 19% in 1973. When combining unions in this study that have auditoriums (33%) and theaters (25%), 58% of unions provide auditorium-type facilities compared to 43% in 1973 and 30% in 1962.

## Union general/service facilities and operations (Tables 79–82)

An alumni office/lounge was provided by only 11% of the unions in this study, which was a decrease from 15% reported in 1973. In 1962, Bell reported 32% had alumni offices and 9% had alumni lounges.

Campus newspaper offices were located in 54% of the unions, compared with 67% in 1973 and 24% in 1962.

Attended checkrooms dramatically decreased with only 3% of the unions having them in 1986 compared to 30% in 1973. Unattended coatrooms were somewhat

more prevalent with 18% of the unions reporting them. However, in 1973 54% of the unions provided unattended coatrooms and in 1962 67% did.

Separate commuter facilities are provided in 24% of the unions.

Unions providing individual mailboxes for students increased from 30% in 1973 to 34% in this study.

An information center in the union was provided by 82% of the unions, about the same as in previous studies (88% in 1973, 87% in 1962).

International centers in the union increased since the 1973 study. Nineteen percent of the unions in this study provided international centers, compared with 9% in 1973. One possible explanation offered for this difference is the increase in foreign student enrollment.

Meeting/conference rooms were separated into large (more than 25 seats) and small (less than 25 seats) rooms. Eighty-three percent of the unions had large meeting rooms and 81% had small meeting rooms. Fifty-seven percent of the unions had 2–4 small conference rooms, slightly more than in the 1973 study (52%) and more than the 1962 study (41%).

In this study, lockers were divided into three categories: assigned, coin-operated, and coin-return. Forty-two percent of the unions provided assigned lockers, 21% provided coin-operated, and 19% were coin-return. It is difficult to compare these findings with previous studies because these three categories were not used consistently. However, it can be reported that of the lockers provided in the 1973 study, 57% were coin-operated and 43% were rental lockers. It is unclear whether rental lockers refers to assigned or coin-return. If the category "rental lockers" is the same as this study's "assigned lockers," then little change has occurred in the last 15 years in the locker facilities provided.

Chapels were found among 11% of the unions responding, an increase over the 1973 finding of 8%.

Specialized centers and offices which typically include ethnic, women, religious, or fraternal groups were not separated into different questions, as they were in previous studies. Thirty-eight percent of the unions provided facility space for these groups. It is difficult to compare these findings with 1973 statistics because of the ambiguity of questions contained in both questionnaires. This study grouped "centers" and "offices" together for any special interest group. Special interest groups in the previous study were separated into minority groups, fraternal, religious, and women.

There was no increase at all in the frequency of day-care rooms in unions since the last survey. Both studies report 3% of the unions provided this facility, thus contradicting the prediction made by Jenkins and McQueen in 1973 that these centers would increase based on higher frequencies found in newer unions.

Unions continue to provide organization workrooms for student groups. Forty-one percent of the unions in this study and 45% of the unions in the 1973 study provided a general workroom. In 1962, 57% of the unions provided this space.

Postal services have not changed in frequency among unions over the last 15 years. Both studies report around 45%. In this study, postal service, postal substations, and post-office contract stations were not counted separately as was done in 1973.

Pay telephones showed a slight decrease in occurrence with 89% of unions in this study providing the service compared to 95% of the unions doing so in the 1973 study. House phones were not included in this study.

Student council or senate chambers remained relatively the same from the previous study (46%) to this study's 47%. Student government offices were provided at a slightly higher rate in this study, with 80% of unions providing such facilities com-

pared to 78% in 1973. This study more closely related to the findings in 1962 of 81%.

Student organizations have always been associated in some way with the union. This study looked at office space available to student organizations (excluding union board, newspaper, international center, minority, student government, and yearbook) and found 67% of the unions providing such offices. Jenkins and McQueen referred to this space as desk space and found 50% of the unions in 1973 providing this service. Although it is inappropriate to compare office space with desk space, there is an increase in the importance given to student organizations in the union and with the provision of office space.

In 1986, the student radio was housed by slightly fewer unions (26%) than in 1973 (29%).

Typing rooms were provided by 27% of the unions compared to only 8% in 1973.

Yearbook offices were provided at fewer unions in this study than in both the 1973 and 1962 studies. This study reported 48% of the unions housed yearbook offices, and the 1973 study reported 60%.

A solicitation booth or counter in this study is essentially the same service referred to in earlier studies as communications centers. Fifty-two percent reported unions provided these facilities compared to 67% of the unions in 1973. A possible explanation for the decrease is the term *solicitation*, which in many institutions is quite different from information displays for student organizations.

## Conclusions

In general, more unions are providing the following facilities than in 1973:

- restaurants with waiter/waitress service
- vending machine rooms
- alcoholic beverage sale
- banking
- school supplies sales (no texts)
- gift shops
- ticket sales (paid staff)
- travel agency

# 8

# General Information

## Tables 83–89

This section provides general demographic information about institutions that responded to the survey. Table 83 depicts the breakdown of totals between two-year and four-year institutions responding. Tables 84 through 88 depict totals combining the responses of two-year and four-year institutions.

Of the institutions responding, 68% were public institutions (Table 84). Twenty-two percent of the institutions responding were in the 5,001–10,000 enrollment category, with 20% in the 1,001–2,500 category. Location of the institutions was most often in the metropolitan areas (31%) or in small cities or towns (32%).

# Tables

## Table 1. Building Status
(426 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Operating original building | 375 | 88 | 24 | 96 | 84 | 95 | 68 | 99 | 79 | 90 | 42 | 78 | 53 | 79 | 25 | 72 |
| First addition | 35 | 8 | 1 | 4 | 4 | 5 | 1 | 1 | 7 | 8 | 3 | 6 | 13 | 19 | 6 | 18 |
| Second addition | 13 | 3 | - | - | - | - | - | - | 2 | 2 | 8 | 15 | 1 | 2 | 2 | 7 |
| Third addition | 3 | 1 | - | - | - | - | - | - | - | - | 1 | 1 | - | - | 2 | 3 |
| Fourth addition | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Fifth addition | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Sixth addition | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTALS | 426 | | 25 | | 88 | | 69 | | 88 | | 54 | | 67 | | 35 | |

## Table 2. Approximate Building Size in Gross Square Feet
(Indoor Space) (409 Institutions Responding)

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Gross Square Footage | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 10,000 or under | 15 | 4 | 4 | 18 | 8 | 10 | 1 | 1.5 | - | - | - | - | - | - | 2 | 6 |
| 10,001 - 30,000 | 38 | 9 | 3 | 14 | 19 | 22 | 8 | 12 | 4 | 5 | 2 | 4 | 1 | 1.5 | 1 | 3 |
| 30,001 - 50,000 | 51 | 12 | 5 | 23 | 21 | 25 | 14 | 21 | 9 | 11 | 2 | 4 | - | - | - | - |
| 50,001 - 70,000 | 58 | 14 | 2 | 9 | 17 | 20 | 16 | 24 | 14 | 17 | 8 | 15 | 1 | 1.5 | - | - |
| 70,001 - 80,000 | 32 | 8 | 2 | 9 | 4 | 5 | 9 | 14 | 7 | 8 | 6 | 11 | 4 | 6 | - | - |
| 80,001 - 100,000 | 46 | 11 | - | - | 5 | 6 | 9 | 14 | 15 | 18 | 8 | 15 | 8 | 12 | 1 | 3 |
| 100,001 - 120,000 | 32 | 8 | 1 | 4 | 3 | 4 | 2 | 3 | 13 | 15 | 5 | 10 | 6 | 9 | 2 | 6 |
| 120,001 - 150,000 | 38 | 9 | - | - | 1 | 1 | 2 | 3 | 12 | 14 | 8 | 15 | 13 | 20 | 2 | 6 |
| 150,001 - 170,000 | 15 | 4 | - | - | 1 | 1 | 1 | 1.5 | 2 | 2 | 4 | 8 | 4 | 6 | 3 | 8 |
| 170,001 - 200,000 | 27 | 7 | - | - | - | - | 1 | 1.5 | 2 | 2 | 7 | 14 | 13 | 20 | 4 | 11 |
| 200,001 - 300,000 | 25 | 6 | - | - | - | - | - | - | 3 | 4 | 2 | 4 | 7 | 10 | 13 | 37 |
| Over 300,000 | 17 | 4 | - | - | - | - | 1 | 1.5 | - | - | - | - | 9 | 14 | 7 | 20 |
| No Building | 15 | 4 | 5 | 23 | 5 | 6 | 2 | 3 | 3 | 4 | - | - | - | - | - | - |
| TOTALS | 409 | | 22 | | 84 | | 66 | | 84 | | 52 | | 66 | | 35 | |

**Table 3. Approximate Usable Outdoor Space Size in Gross Square Feet**
**(402 Institutions Responding)**

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| Gross Square Footage | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 1,000 or under | 109 | 27 | 9 | 43 | 36 | 45 | 25 | 39 | 21 | 26 | 9 | 17 | 7 | 10 | 2 | 6 |
| 1,001 - 2,500 | 86 | 22 | 6 | 29 | 22 | 28 | 15 | 23 | 17 | 20 | 13 | 25 | 9 | 13 | 4 | 11 |
| 2,501 - 5,000 | 87 | 22 | 3 | 14 | 13 | 16 | 12 | 19 | 21 | 26 | 14 | 26 | 15 | 23 | 9 | 26 |
| 5,001 - 10,000 | 54 | 13 | - | - | 6 | 7 | 8 | 13 | 13 | 16 | 5 | 9 | 15 | 23 | 9 | 26 |
| Over 10,000 | 66 | 16 | 3 | 14 | 3 | 4 | 4 | 6 | 10 | 12 | 12 | 23 | 21 | 31 | 13 | 37 |
| TOTALS | 402 | | 21 | | 80 | | 64 | | 82 | | 53 | | 67 | | 35 | |

## Table 4. Total Construction Cost of Original Building

(257 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| Cost | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Less than $250,000 | 12 | 5 | 1 | 14 | 4 | 10 | 1 | 2 | 1 | 2 | 2 | 5 | 2 | 4 | 1 | 4 |
| $250,001 - 500,000 | 18 | 7 | 2 | 29 | 5 | 13 | 3 | 7 | 5 | 9 | 2 | 5 | 1 | 2 | - | - |
| $500,001 - 750,000 | 20 | 8 | 1 | 14 | 4 | 10 | 4 | 10 | 5 | 9 | 2 | 5 | 1 | 2 | 3 | 13 |
| $750,001 - 1,000,000 | 18 | 7 | - | - | 5 | 13 | 4 | 10 | 3 | 5 | 2 | 5 | 2 | 4 | 2 | 9 |
| $1,000,001 - 1,250,000 | 11 | 4 | - | - | 2 | 5 | 1 | 2 | 3 | 5 | 1 | 3 | 2 | 4 | 2 | 9 |
| $1,250,001 - 1,500,000 | 23 | 9 | - | - | 5 | 13 | 4 | 10 | 7 | 13 | 5 | 12 | 1 | 2 | 1 | 4 |
| $1,500,001 - 1,750,000 | 9 | 4 | - | - | - | - | 2 | 5 | 4 | 7 | 2 | 5 | 1 | 2 | - | - |
| $1,750,001 - 2,000,000 | 17 | 7 | - | - | 3 | 7 | 2 | 5 | 3 | 5 | 4 | 10 | 2 | 4 | 3 | 13 |
| $2,000,001 - 2,500,000 | 16 | 6 | - | - | 2 | 5 | 2 | 5 | 3 | 5 | 3 | 7 | 4 | 8 | 2 | 9 |
| $2,500,001 - 3,000,000 | 26 | 10 | 1 | 14 | 3 | 7 | 5 | 12 | 3 | 5 | 4 | 10 | 8 | 16 | 2 | 9 |
| $3,000,001 - 3,500,000 | 24 | 9 | - | - | 3 | 7 | 7 | 17 | 4 | 7 | 5 | 12 | 4 | 8 | 1 | 4 |
| $3,500,001 - 4,500,000 | 13 | 5 | 1 | 14 | 3 | 7 | 1 | 2 | 1 | 2 | 2 | 5 | 2 | 4 | 3 | 13 |
| $4,500,001 - 5,000,000 | 10 | 4 | - | - | - | - | 2 | 5 | 2 | 4 | 2 | 5 | 4 | 8 | - | - |
| $5,000,001 - 5,500,000 | 5 | 2 | - | - | - | - | - | - | 1 | 2 | 1 | 3 | 3 | 6 | - | - |
| $5,500,001 - 6,000,000 | 7 | 3 | - | - | - | - | 1 | 2 | 3 | 5 | - | - | 2 | 4 | 1 | 4 |
| $6,000,001 - 7,000,000 | 8 | 3 | - | - | - | - | 1 | 2 | 1 | 2 | - | - | 6 | 12 | - | - |
| $7,000,001 - 8,000,000 | 6 | 2 | - | - | 1 | 3 | - | - | 1 | 2 | 1 | 3 | 2 | 4 | 1 | 4 |
| $8,000,001 - 9,000,000 | 3 | 1 | - | - | - | - | 1 | 2 | 2 | 4 | - | - | - | - | - | - |
| $9,000,001 - 10,000,000 | 6 | 2 | 1 | 14 | - | - | - | - | 3 | 5 | 1 | 3 | - | - | 1 | 4 |
| $10,000,001 or more | 5 | 2 | - | - | - | - | - | - | 1 | 2 | 1 | 3 | 3 | 6 | - | - |
| TOTALS | 257 | | 7 | | 40 | | 41 | | 56 | | 40 | | 50 | | 23 | |

## Table 5. Construction Cost of Additions
(188 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| Cost | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Under $250,000 | 22 | 12 | 2 | 40 | 1 | 8 | 7 | 38 | 3 | 9 | 2 | 6 | 1 | 2 | 6 | 14 |
| $250,000 - 499,999 | 15 | 8 | - | - | 2 | 17 | 2 | 11 | - | - | 2 | 6 | 3 | 7 | 6 | 14 |
| $500,000 - 749,999 | 18 | 10 | 1 | 20 | 1 | 8 | 3 | 16 | 4 | 12 | 2 | 6 | 4 | 9 | 3 | 7 |
| $750,000 - 999,999 | 10 | 5 | - | - | - | - | - | - | 2 | 6 | 3 | 9 | 2 | 5 | 3 | 7 |
| $1,000,000 - 1,249,999 | 19 | 10 | 2 | 40 | 3 | 25 | 1 | 6 | 3 | 9 | 3 | 9 | 2 | 5 | 5 | 11 |
| $1,250,000 - 1,499,999 | 9 | 5 | - | - | 3 | 25 | - | - | 1 | 3 | 2 | 6 | 1 | 2 | 2 | 5 |
| $1,500,000 - 1,749,999 | 9 | 5 | - | - | - | - | 1 | 6 | 2 | 6 | 1 | 3 | 4 | 9 | 1 | 2 |
| $1,750,000 - 1,999,999 | 5 | 3 | - | - | - | - | - | - | - | - | 1 | 3 | 3 | 7 | 1 | 2 |
| $2,000,000 - 2,249,999 | 12 | 7 | - | - | - | - | 2 | 11 | 3 | 9 | 4 | 11 | 2 | 5 | 1 | 2 |
| $2,250,000 - 2,499,999 | 2 | 1 | - | - | - | - | - | - | - | - | 1 | 3 | - | - | 1 | 2 |
| $2,500,000 - 2,999,999 | 5 | 3 | - | - | 1 | 8 | - | - | 2 | 6 | - | - | 2 | 5 | - | - |
| $3,000,000 - 3,499,999 | 13 | 7 | - | - | - | - | - | - | 2 | 6 | 3 | 9 | 5 | 11 | 3 | 7 |
| $3,500,000 - 3,999,999 | 9 | 4 | - | - | - | - | - | - | 2 | 6 | - | - | 4 | 9 | 3 | 7 |
| $4,000,000 - 4,499,999 | 8 | 4 | - | - | - | - | - | - | 2 | 6 | 4 | 11 | 2 | 5 | - | - |
| $4,500,000 - 4,999,999 | 1 | - | - | - | - | - | - | - | - | - | 1 | 3 | - | - | - | - |
| $5,000,000 - 7,000,000 | 14 | 7 | - | - | - | - | 1 | 6 | 2 | 6 | 3 | 9 | 3 | 7 | 5 | 11 |
| 7,000,001 or more | 17 | 9 | - | - | 1 | 8 | 1 | 6 | 5 | 15 | 2 | 6 | 5 | 11 | 3 | 7 |
| TOTALS | 188 | | 5 | | 12 | | 18 | | 33 | | 34 | | 43 | | 43 | |

**Table 6. Total Refurbishment Cost**
**(131 Institutions Responding)**

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Cost | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Less than $100,000 | 21 | 16 | 2 | 33 | 13 | 48 | 1 | 7 | 2 | 8 | - | - | 2 | 8 | 1 | 7 |
| $100,000 - 249,999 | 27 | 21 | - | - | 3 | 11 | 10 | 72 | 4 | 17 | 6 | 32 | 2 | 8 | 2 | 13 |
| $250,000 - 299,999 | 6 | 4 | - | - | 1 | 4 | - | - | 1 | 4 | 1 | 4 | 2 | 8 | 1 | 7 |
| $300,000 - 499,999 | 17 | 13 | - | - | 5 | 19 | 1 | 7 | 6 | 25 | 3 | 16 | 2 | 8 | - | - |
| $500,000 - 999,999 | 30 | 23 | - | - | 3 | 11 | 1 | 7 | 7 | 29 | 6 | 32 | 9 | 34 | 4 | 26 |
| $1,000,000 or more | 30 | 23 | 4 | 67 | 2 | 7 | 1 | 7 | 4 | 17 | 3 | 16 | 9 | 34 | 7 | 47 |
| TOTALS | 131 | | 6 | | 27 | | 14 | | 24 | | 19 | | 26 | | 15 | |

## Table 7. Financing of Original Building, Additions, Replacements, and Refurbishments
(336 Institutions Responding)

| Source | Total Using Source | Original Building | Additions | Replacement Building | Building Refurbishments |
|---|---|---|---|---|---|
| Union fee | 324 | 130 | 115 | 9 | 70 |
| State system building fee | 108 | 58 | 32 | 3 | 15 |
| City or state appropriation | 78 | 44 | 19 | 4 | 11 |
| Large gift | 111 | 81 | 17 | 3 | 10 |
| General subscription | 45 | 30 | 11 | 2 | 2 |
| College funds | 169 | 91 | 33 | 6 | 39 |
| Federal funds | 32 | 20 | 9 | 2 | 1 |
| Revenue bonds | 179 | 88 | 72 | 5 | 14 |
| Accumulation from university earnings | 174 | 40 | 64 | 5 | 65 |
| Other | 61 | 26 | 24 | - | 11 |

## Table 8. Major Addition or Additional Facility Planned
(395 Institutions Responding)

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 121 | 31 | 3 | 14 | 20 | 26 | 17 | 26 | 26 | 33 | 21 | 40 | 23 | 35 | 11 | 32 |
| No | 274 | 69 | 18 | 86 | 56 | 74 | 49 | 74 | 54 | 67 | 31 | 60 | 43 | 65 | 23 | 68 |
| TOTALS | 395 | | 21 | | 76 | | 66 | | 80 | | 52 | | 66 | | 34 | |

**Table 9. Major Refurbishment Planned**
**(388 Institutions Responding)**

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 173 | 45 | 5 | 25 | 31 | 42 | 22 | 33 | 32 | 41 | 27 | 53 | 37 | 57 | 19 | 56 |
| No | 215 | 55 | 15 | 75 | 43 | 58 | 44 | 67 | 46 | 59 | 24 | 47 | 28 | 43 | 15 | 44 |
| TOTALS | 388 | | 20 | | 74 | | 66 | | 78 | | 51 | | 65 | | 34 | |

**Table 10. Major Refurbishment Since 1970**
**(391 Institutions Responding)**

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 170 | 43 | 7 | 35 | 32 | 42 | 22 | 34 | 40 | 50 | 19 | 37 | 30 | 45 | 20 | 61 |
| No | 221 | 57 | 13 | 65 | 44 | 58 | 43 | 66 | 40 | 50 | 32 | 63 | 36 | 55 | 13 | 39 |
| TOTALS | 391 | | 20 | | 76 | | 65 | | 80 | | 51 | | 66 | | 33 | |

## Table 11. Year Present Building Opened

(422 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 1934 or earlier | 24 | 6 | 3 | 12 | 4 | 5 | 3 | 4 | 1 | 1 | 1 | 2 | 4 | 6 | 8 | 23 |
| 1935 - 1939 | 6 | 1 | - | - | - | - | - | - | 1 | 1 | - | - | 3 | 4 | 2 | 6 |
| 1940-1944 | 6 | 1 | - | - | 1 | 1 | 1 | 2 | - | - | 2 | 4 | - | - | 2 | 6 |
| 1945-1949 | 4 | 1 | 1 | 4 | - | - | 1 | 2 | - | - | - | - | - | - | 2 | 6 |
| 1950-1954 | 28 | 7 | - | - | 3 | 4 | 1 | 2 | 7 | 8 | 8 | 15 | 6 | 9 | 3 | 8 |
| 1955-1959 | 54 | 13 | 1 | 4 | 10 | 12 | 6 | 9 | 10 | 11 | 8 | 15 | 15 | 23 | 4 | 11 |
| 1960-1964 | 56 | 13 | 3 | 12 | 14 | 17 | 9 | 13 | 12 | 14 | 6 | 11 | 4 | 6 | 8 | 23 |
| 1965-1969 | 79 | 19 | 5 | 20 | 22 | 26 | 6 | 9 | 19 | 22 | 10 | 18 | 13 | 19 | 4 | 11 |
| 1970-1974 | 83 | 20 | 3 | 12 | 10 | 12 | 20 | 29 | 23 | 26 | 11 | 20 | 15 | 23 | 1 | 3 |
| 1975-1979 | 40 | 9 | 1 | 4 | 11 | 13 | 15 | 22 | 7 | 8 | 2 | 4 | 4 | 6 | - | - |
| 1980-1985 | 27 | 6 | 3 | 12 | 7 | 8 | 2 | 3 | 5 | 6 | 6 | 11 | 3 | 4 | 1 | 3 |
| No building | 15 | 4 | 5 | 20 | 3 | 1 | 4 | 5 | 3 | 3 | - | - | - | - | - | - |
| TOTALS | 422 | | 25 | | 85 | | 68 | | 88 | | 54 | | 67 | | 35 | |

## Table 12. Policy-making Board Responsible to What Authority
(255 Institutions Responding)

| Authority | Total unions | % |
|---|---|---|
| President of institution | 19 | 11 |
| Vice president - Business affairs | 7 | 4 |
| Vice president - Student affairs | 29 | 16 |
| Student affairs dean | 17 | 9 |
| Union director | 83 | 47 |
| Board of trustees or regents | 4 | 2 |
| Campuswide government | - | - |
| Student government | 10 | 6 |
| Union/corporate trustees | 2 | 1 |
| University student affairs committee | - | - |
| Other | 7 | 4 |
| | 178 | |

*(178 institutions reported policy-making boards that were responsible to one authority; 77 institutions responded with combinations of reporting responsibility. Separate policy-making board: No = 168, Yes = 258.)*

## Table 13. Program Board Responsible to What Authority
(276 Institutions Responding)

| Authority | Total unions | % |
|---|---|---|
| Policy-making board | 23 | 12 |
| Union staff | 61 | 31 |
| Vice president - Student affairs | 5 | 3 |
| Student affairs dean, activities director, or equivalent | 63 | 32 |
| President of institution | - | - |
| Student government | 35 | 18 |
| Independent | 1 | - |
| Other | 8 | 4 |
| | 196 | |

*(196 institutions reported program boards that were responsible to one authority; 80 institutions responded with combinations of reporting responsibility. Separate program board: No = 144, Yes = 282.)*

## Table 14. Single Board for Policy and Program Responsible to What Authority

**(94 Institutions Responding)**

| Authority | Total unions | % |
|---|---|---|
| Policy-making board | 6 | 9 |
| Union staff | 21 | 30 |
| Vice president - Student affairs | 14 | 21 |
| Student affairs dean or equivalent | 9 | 13 |
| President of institution | 2 | 3 |
| Student government | 6 | 9 |
| Institution governing board | 4 | 6 |
| Independent | 2 | 3 |
| Other | 4 | 6 |
| | 68 | |

*(68 institutions reported having a single board for policy and program that reported to one authority; 26 institutions responded with combinations of reporting responsibility.)*

## Table 15. How Policy Board Is Selected

**(327 Institutions Responding)**

| Selection Authority | Total unions | % |
|---|---|---|
| President of institution | 33 | 30 |
| Student government | 16 | 14 |
| Not by student government | 5 | 4 |
| Selected by previous board | 25 | 23 |
| Selected by policy board | 2 | 2 |
| Appointed by staff | 14 | 13 |
| Campus election | 16 | 14 |
| | 111 | |

*(70 institutions did not have such a board. 111 institutions reported a policy board selected by a single authority; 146 responded with combinations of authorities.)*

## Table 16. How Program Board Is Selected

**(374 Institutions Responding)**

| Selection Authority | Total unions | % |
|---|---|---|
| Institution president | 3 | 1 |
| Student government | 39 | 17 |
| Not by student government | 9 | 4 |
| Selected by previous board | 111 | 48 |
| Selected by policy board | 13 | 6 |
| Appointed by staff | 22 | 10 |
| Campus election | 32 | 14 |

*(229 institutions reported a program board seported by a single authority; 98 responded combinations of selection authority.) 47 institutions reported no such board.*

## Table 17. Program Board Compensation
(388 Institutions Responding)

| | Total unions | % |
|---|---|---|
| Program board members receive compensation | 138 | 36 |
| Program board members do not receive compensation | 250 | 64 |

## Table 18. Types of Program Committees
(313 Institutions Responding)

| Committee | Total unions |
|---|---|
| Films/movies | 282 |
| Entertainment | 235 |
| Hospitality | 54 |
| Art exhibits and programs | 144 |
| Lectures/speakers | 235 |
| Performing arts | 151 |
| Outdoor recreation | 114 |
| College Bowl | 62 |
| Special programs | 198 |
| Publicity | 168 |

*(103 institutions do not have separate program committees.)*

## Table 19. Student Fees
(339 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| Types of fees | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Building only | 12 | 4 | - | - | 3 | 4 | 3 | 6 | 3 | 5 | 1 | 2 | 2 | 4 | - | - |
| Operating only | 20 | 6 | - | - | 5 | 6 | 3 | 6 | 3 | 5 | 5 | 11 | 2 | 4 | 2 | 8 |
| Program only | 71 | 21 | 12 | 54 | 29 | 36 | 15 | 29 | 9 | 13 | 3 | 7 | 1 | 2 | 2 | 8 |
| No fee | 66 | 19 | 5 | 22 | 20 | 25 | 7 | 13 | 13 | 19 | 7 | 15 | 9 | 18 | 5 | 20 |
| Construction | 7 | 2 | - | - | 2 | 2 | - | - | 1 | 2 | 2 | 5 | 2 | 4 | - | - |
| Building and operating | 25 | 7 | 1 | 5 | 4 | 5 | 3 | 6 | 5 | 7 | 4 | 9 | 6 | 12 | 2 | 8 |
| Building and program | 9 | 3 | - | - | 1 | 1 | 2 | 4 | 1 | 2 | 2 | 5 | 1 | 2 | 2 | 8 |
| Operating and program | 33 | 10 | 1 | 5 | 7 | 9 | 7 | 13 | 7 | 11 | 2 | 5 | 5 | 10 | 4 | 16 |
| Operating and construction | 1 | - | - | - | - | - | 1 | 2 | - | - | - | - | - | - | - | - |
| Program and construction | 5 | 1 | - | - | - | - | 1 | 2 | 3 | 5 | - | - | - | - | 1 | 4 |
| Building, operating, and program | 46 | 14 | 2 | 9 | 6 | 8 | 1 | 2 | 13 | 19 | 11 | 25 | 10 | 20 | 3 | 12 |
| Building, operating, and construction | 8 | 2 | 1 | 5 | 2 | 2 | 1 | 2 | 1 | 2 | 2 | 5 | 1 | 2 | - | - |
| Building, program, and construction | 3 | 1 | - | - | - | - | 1 | 2 | 1 | 2 | - | - | 1 | 2 | - | - |
| Operating, program, and construction | 4 | 1 | - | - | 1 | 1 | - | - | 2 | 3 | - | - | - | - | 1 | 4 |
| Building, Operating, Program, and Construction | 29 | 9 | - | - | 1 | 1 | 7 | 13 | 3 | 5 | 5 | 11 | 10 | 20 | 3 | 12 |
| TOTALS | 339 | | 22 | | 81 | | 52 | | 65 | | 44 | | 50 | | 25 | |

**Table 20. Student Fee Assessed Within Structure of General Student Fees**
**(421 Institutions Responding)**

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 287 | 68 | 17 | 68 | 59 | 67 | 47 | 70 | 53 | 62 | 40 | 74 | 44 | 67 | 27 | 77 |
| No | 134 | 32 | 8 | 32 | 29 | 33 | 20 | 30 | 33 | 38 | 14 | 26 | 22 | 33 | 8 | 23 |
| TOTALS | 421 | | 21 | | 88 | | 67 | | 86 | | 54 | | 66 | | 35 | |

**Table 21. Student Fees Separately and Directly Assigned Union Fee**
**(423 Institutions Responding)**

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 159 | 38 | 8 | 32 | 25 | 28 | 22 | 32 | 32 | 37 | 30 | 56 | 30 | 45 | 12 | 34 |
| No | 264 | 62 | 17 | 68 | 63 | 72 | 46 | 68 | 55 | 63 | 24 | 44 | 36 | 55 | 23 | 66 |
| TOTALS | 423 | | 25 | | 88 | | 68 | | 87 | | 54 | | 66 | | 35 | |

**Table 22. Building Construction Fee Separately and Directly Assigned Union Fee**
**(423 Institutions Responding)**

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 82 | 19 | 4 | 16 | 13 | 15 | 10 | 15 | 13 | 15 | 10 | 19 | 23 | 35 | 9 | 26 |
| No | 341 | 81 | 21 | 84 | 75 | 85 | 58 | 85 | 74 | 85 | 44 | 81 | 43 | 65 | 26 | 74 |
| TOTALS | 423 | | 25 | | 88 | | 68 | | 87 | | 54 | | 66 | | 35 | |

**Table 23. Building Construction Fee Assessed Within Structure of General Student Fees**
**(421 Institutions Responding)**

| | Total | | Enrollment 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 117 | 28 | 3 | 13 | 10 | 11 | 22 | 32 | 31 | 36 | 18 | 34 | 19 | 29 | 14 | 40 |
| No | 304 | 72 | 21 | 87 | 78 | 89 | 46 | 68 | 56 | 64 | 35 | 66 | 47 | 71 | 21 | 60 |
| TOTALS | 421 | | 24 | | 88 | | 68 | | 87 | | 53 | | 66 | | 35 | |

## Table 24. Annual Gross Operating Income

(386 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Less than $50,000 | 36 | 9 | 8 | 43 | 14 | 20 | 6 | 10 | 5 | 6 | - | - | 3 | 5 | - | - |
| $50,001 - 75,000 | 15 | 4 | 2 | 11 | 6 | 8 | 2 | 3 | 5 | 6 | - | - | - | - | - | - |
| $75,001 - 100,000 | 12 | 3 | 1 | 5 | 5 | 7 | 3 | 5 | 1 | 1 | 1 | 2 | - | - | 1 | 3 |
| $100,001 - 150,000 | 20 | 5 | 3 | 16 | 9 | 13 | - | - | 3 | 4 | 3 | 6 | 1 | 1.5 | 1 | 3 |
| $150,001 - 200,000 | 10 | 2 | 1 | 5 | 3 | 5 | 4 | 7 | - | - | - | - | 1 | 1.5 | 1 | 3 |
| $200,001 - 300,000 | 26 | 7 | - | - | 8 | 11 | 8 | 12 | 5 | 6 | 3 | 6 | 1 | 1.5 | 1 | 3 |
| $300,001 - 400,000 | 9 | 2 | - | - | 2 | 3 | 2 | 3 | 4 | 5 | 1 | 2 | - | - | - | - |
| $400,001 - 500,000 | 11 | 3 | - | - | 1 | 1 | 5 | 8 | 4 | 5 | 1 | 2 | - | - | - | - |
| $500,001 - 750,000 | 33 | 9 | 1 | 5 | 6 | 8 | 5 | 8 | 8 | 10 | 8 | 15 | 3 | 5 | 2 | 6 |
| $750,001 - 1,000,000 | 26 | 7 | 1 | 5 | 3 | 5 | 5 | 8 | 8 | 10 | 3 | 6 | 5 | 9 | 1 | 3 |
| $1,000,001 - 1,250,000 | 19 | 5 | - | - | 4 | 6 | 3 | 5 | 6 | 7 | 3 | 6 | 2 | 3 | 1 | 3 |
| $1,250,001 - 1,500,000 | 27 | 7 | - | - | 2 | 3 | 6 | 10 | 4 | 5 | 5 | 9 | 8 | 12 | 2 | 6 |
| $1,500,001 - 1,750,000 | 15 | 4 | 1 | 5 | 1 | 1 | - | - | 4 | 5 | 5 | 9 | 3 | 5 | 1 | 3 |
| $1,750,001 - 2,000,000 | 10 | 3 | - | - | 1 | 1 | 1 | 2 | 3 | 4 | 2 | 4 | 1 | 1.5 | 2 | 6 |
| $2,000,001 - 3,000,000 | 30 | 8 | - | - | 2 | 3 | 2 | 3 | 10 | 12 | 4 | 7 | 10 | 15 | 2 | 6 |
| $3,000,001 - 3,500,000 | 13 | 3 | 1 | 5 | 2 | 3 | 1 | 2 | 2 | 2 | 1 | 2 | 5 | 9 | 1 | 3 |
| $3,500,001 - 4,000,000 | 9 | 2 | - | - | 1 | 1 | - | - | 3 | 4 | - | - | 3 | 5 | 2 | 6 |
| $4,000,001 - 4,500,000 | 14 | 4 | - | - | - | - | 3 | 5 | 3 | 4 | 2 | 4 | 3 | 5 | 3 | 8 |
| $4,500,001 - 5,000,000 | 8 | 2 | - | - | - | - | 1 | 2 | 1 | 1 | 3 | 6 | 3 | 5 | - | - |
| $5,000,001 - 7,000,000 | 9 | 2 | - | - | - | - | 1 | 2 | 1 | 1 | 2 | 4 | 2 | 3 | 3 | 8 |
| $7,000,001 - 9,000,000 | 12 | 3 | - | - | - | - | 2 | 3 | 1 | 1 | 3 | 6 | 2 | 3 | 4 | 10 |
| $9,000,001 or more | 22 | 6 | - | - | 1 | 1 | 1 | 2 | 1 | 1 | 3 | 6 | 9 | 14 | 7 | 20 |
| TOTALS | 386 | | 19 | | 71 | | 61 | | 82 | | 53 | | 65 | | 35 | |

## Table 25. Total Food Operation

(354 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Entirely self-supporting | 76 | 21 | 10 | 48 | 15 | 21 | 17 | 31 | 10 | 14 | 9 | 21 | 10 | 16 | 5 | 17 |
| Subsidized to losses | 27 | 8 | 3 | 14 | 7 | 10 | 5 | 9 | 5 | 8 | 2 | 4 | 4 | 7 | 1 | 3 |
| Expected to contribute profits to total operation | 57 | 16 | 4 | 18 | 12 | 17 | 7 | 13 | 12 | 17 | 9 | 21 | 9 | 15 | 4 | 13 |
| Expected to divert profits elsewhere | 15 | 4 | - | - | 6 | 9 | 2 | 3 | 4 | 6 | 2 | 4 | 1 | 2 | - | - |
| Subject to union rental charge for space | 29 | 8 | - | - | 6 | 9 | 3 | 6 | 9 | 13 | 6 | 13 | 2 | 3 | 3 | 10 |
| Entirely self-supporting and subsidized to losses | 5 | 1.5 | - | - | 1 | 1 | - | - | 1 | 1 | - | - | 3 | 5 | - | - |
| Entirely self-supporting and expected to contribute profits to total operation | 55 | 16 | - | - | 8 | 11 | 5 | 9 | 13 | 18 | 8 | 17 | 13 | 21 | 8 | 27 |
| Entirely self-supporting and expected to divert profits elsewhere | 13 | 4 | - | - | 1 | 1 | 5 | 9 | 1 | 1 | 2 | 4 | 2 | 3 | 2 | 7 |
| Entirely self-supporting and subject to union rental charge for space | 16 | 5 | 1 | 5 | 4 | 6 | 2 | 3 | 2 | 3 | 1 | 2 | 4 | 7 | 2 | 7 |
| Subsidized to losses and expected to contribute profits to total operations | 6 | 2 | - | - | 1 | 1 | 1 | 2 | 1 | 1 | - | - | 3 | 5 | - | - |

## Table 25. Total Food Operation (page 2)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Subsidized to losses and expected to divert profits elsewhere | 3 | 1 | 1 | 5 | 1 | 1 | - | - | 1 | 1 | - | - | - | - | - | - |
| Subsidized to losses and subject to union rental charge for space | 5 | 1.5 | - | - | - | - | 2 | 2 | 1 | 1 | 1 | 2 | 1 | 2 | - | - |
| Expected to contribute profit to total operation and expected to divert profits elsewhere | 1 | - | - | - | - | - | - | - | - | - | - | - | - | - | 1 | 3 |
| Expected to contribute profit to total operation and subject to union rental charge for space | 8 | 2 | 1 | 5 | 2 | 4 | 1 | 2 | 1 | 1 | - | - | 2 | 3 | 1 | 3 |
| Expected to divert profits elsewhere, and subject to union rental charge for space | 1 | - | - | - | - | - | - | - | - | - | - | - | 1 | 2 | - | - |
| Entirely self-supporting, expected to contribute profits to total operation, and expected to divert profits elsewhere | 10 | 3 | 1 | 5 | 3 | 4 | 3 | 6 | - | - | 2 | 4 | - | - | 1 | 3 |

## Table 25. Total Food Operation (page 3)

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Entirely self-supporting, expected to contribute profit to total operation, and subject to union rental charge for space | 14 | 4 | - | - | - | - | 2 | 3 | 5 | 8 | 1 | 2 | 4 | 7 | 2 | 7 |
| Entirely self-supporting, subsidized to losses, and expected to divert profits elsewhere | 1 | - | - | - | - | - | - | - | 1 | 1 | - | - | - | - | - | - |
| Entirely self-supporting, expected to divert profits elsewhere, and subject to union rental charge for space | 4 | 1 | - | - | 1 | 1 | - | - | 2 | 3 | - | - | 1 | 2 | - | - |
| Subsidized to losses, expected to contribute profits to total operation, and expected to divert profits elsewhere | 2 | .5 | - | - | 2 | 4 | - | - | - | - | - | - | - | - | - | - |
| Entirely self-supporting, subsidized to losses, and expected to contribute profits to total operation | 4 | 1 | - | - | - | - | 1 | 2 | 2 | 3 | 1 | 2 | - | - | - | - |

**Table 25. Total Food Operation (page 4)**

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Subsidized to losses, expected to contribute profits to total operation, and subject to union rental charge for space | 2 | .5 | - | - | - | - | - | - | - | - | 2 | 4 | - | - | - | - |
| TOTALS | 354 | | 21 | | 70 | | 55 | | 71 | | 46 | | 60 | | 30 | |

## Table 26. Purchases for Food Service and Supplies for Resale Handled By
(348 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| College union management | 49 | 14 | 1 | 5 | 10 | 14 | 6 | 10 | 6 | 9 | 6 | 15 | 14 | 24 | 6 | 22 |
| Institutional caterer | 103 | 30 | 5 | 22 | 17 | 25 | 21 | 36 | 24 | 36 | 19 | 45 | 12 | 20 | 5 | 19 |
| College dining service | 121 | 34 | 13 | 58 | 35 | 49 | 22 | 37 | 20 | 30 | 10 | 23 | 19 | 35 | 2 | 7 |
| College purchasing department | 15 | 4 | - | - | 4 | 6 | 1 | 2 | 3 | 5 | 3 | 7 | 1 | 2 | 3 | 12 |
| College union management and institutional caterer | 5 | 1 | 1 | 5 | 1 | 1 | - | - | 1 | 1 | 1 | 2 | - | - | 1 | 4 |
| College union management and college dining service | 17 | 5 | 1 | 5 | 2 | 3 | 3 | 5 | 5 | 8 | 1 | 2 | 3 | 5 | 2 | 7 |
| College union management and college purchasing department | 10 | 3 | - | - | - | - | - | - | - | - | 1 | 2 | 3 | 5 | 6 | 22 |
| Institutional caterer and college dining service | 7 | 2 | - | - | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 2 | 1 | 2 | 2 | 7 |
| Institutional caterer and college purchasing department | 1 | 1 | - | - | - | - | - | - | 1 | 1 | - | - | - | - | - | - |
| College dining service and college purchasing department | 8 | 2 | 1 | 5 | - | - | 2 | 2 | 4 | 7 | 1 | 2 | - | - | - | - |
| Institutional caterer, college dining service, and college purchasing department | 3 | 1 | - | - | 1 | 1 | - | - | 1 | 1 | - | - | 1 | 2 | - | - |
| College union management, institutional caterer, and college dining service | 2 | 1 | - | - | - | - | 1 | 2 | - | - | - | - | 1 | 2 | - | - |

**Table 26. Purchases for Food Service and Supplies for Resale Handled By (page 2)**
**(348 Institutions Responding)**

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| College union management, institutional caterer, and college purchasing department | 2 | 1 | - | - | - | - | 1 | 2 | - | - | - | - | 1 | 2 | - | - |
| College union management, college dining service, and college purchasing department | 5 | 1 | - | - | - | - | 1 | 2 | 1 | 1 | - | - | 3 | 5 | - | - |
| TOTALS | 348 | | 22 | | 71 | | 59 | | 67 | | 43 | | 59 | | 27 | |

## Table 27. Bookstore Business Operations
(294 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Entirely self-supporting | 135 | 46 | 14 | 74 | 26 | 50 | 34 | 64 | 19 | 33 | 18 | 45 | 15 | 31 | 9 | 38 |
| Subsidized to losses | 13 | 4 | 3 | 16 | 6 | 12 | 1 | 2 | 1 | 2 | 1 | 2 | 1 | 2 | - | - |
| Subject to union rental charge | 31 | 11 | - | - | 7 | 13 | 4 | 7 | 9 | 16 | 3 | 8 | 5 | 10 | 3 | 13 |
| Expected to contribute profits | 18 | 6 | - | - | 3 | 6 | 4 | 7 | 2 | 3 | 3 | 8 | 6 | 13 | - | - |
| Entirely self-supporting and subsidized to losses | 2 | 1 | - | - | 1 | 2 | 1 | 2 | - | - | - | - | - | - | - | - |
| Entirely self-supporting and subject to union rental charge | 40 | 14 | 1 | 5 | 5 | 9 | 3 | 6 | 11 | 19 | 8 | 20 | 8 | 17 | 4 | 16 |
| Entirely self-supporting and expected to contribute profits | 27 | 9 | - | - | 4 | 8 | 2 | 4 | 8 | 14 | 2 | 5 | 7 | 15 | 4 | 16 |
| Subsidized to losses and subject to union rental charge | 1 | - | 1 | 5 | - | - | - | - | - | - | - | - | - | - | - | - |
| Subsidized to losses and expected to contribute profits | 1 | - | - | - | - | - | - | - | - | - | 1 | 2 | - | - | - | - |
| Subject to union rental charge and expected to contribute profits | 6 | 2 | - | - | - | - | 1 | 2 | 1 | 2 | 2 | 5 | 1 | 2 | 1 | 4 |

## Table 27. Bookstore Business Operations (page 2)

(294 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Entirely self-supporting, subsidized to losses, and subject to union rental charge | 1 | - | - | - | - | - | - | - | 1 | 2 | - | - | - | - | - | - |
| Entirely self-supporting, subject to union rental charge, and expected to contribute profits | 19 | 7 | - | - | - | - | 3 | 6 | 6 | 10 | 2 | 5 | 5 | 10 | 3 | 13 |
| TOTALS | 294 | | 19 | | 52 | | 53 | | 58 | | 40 | | 48 | | 24 | |

## Table 28. Title of Top Staff Positions in the Union
(249 Institutions Responding)

| Title | No. |
|---|---|
| Union director | 130 |
| Assistant union director | 3 |
| Director of operations | 3 |
| Assistant director of operations | 3 |
| Director of student activities | 34 |
| Assistant director of student activities | 2 |
| Program director | 14 |
| Director of bookstore | 1 |
| Director of food service | 2 |
| Vice president of student affairs | 22 |
| Dean of students | 14 |
| Assistant dean of students | 20 |
| Building manager | 1 |

## Table 29. Educational Background
**(358 Institutions Responding)**

| | Enrollment | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Total | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| Highest Degree Held | No. | No. | No. | No. | No. | No. | No. | No. |
| Ph.D. - Doctor of Philosophy | 24 | - | 6 | - | 6 | 2 | 8 | 2 |
| Ed.D. - Doctor of Education | 19 | 1 | 4 | 2 | 6 | 1 | 4 | 1 |
| J.D. - Doctor of Laws | 4 | - | - | - | - | - | 2 | 2 |
| M.S. - Master of Science | 85 | 1 | 15 | 16 | 24 | 11 | 10 | 8 |
| M.Ed. - Master of Education | 37 | 2 | 1 | 14 | 10 | 5 | 4 | 1 |
| M.A. - Master of Arts | 89 | 1 | 21 | 18 | 12 | 15 | 12 | 10 |
| M.B.A. - Master of Business Administration | 15 | - | - | 1 | 4 | 2 | 6 | 2 |
| M.F.A. - Master of Fine Arts | 1 | - | 1 | - | - | - | - | - |
| M.P.A. - Master of Public Administration | 3 | - | 1 | - | 1 | - | - | 1 |
| B.S. - Bachelor of Science | 39 | 5 | 7 | 4 | 8 | 6 | 6 | 3 |
| B.A. - Bachelor of Arts | 40 | 4 | 5 | 7 | 10 | 3 | 8 | 3 |
| H.S. - High School | 2 | 1 | - | - | - | - | 1 | - |

## Table 30. Educational Background
(362 Institutions Responding)

| | Enrollment | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Total | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| Major Field | No. | No. | No. | No. | No. | No. | No. | No. |
| Administration (Public) | 8 | - | 1 | 1 | 2 | 1 | 1 | 2 |
| Behavioral science | 2 | - | - | 1 | 1 | - | - | - |
| Biology | 4 | 1 | - | 1 | - | 1 | - | 1 |
| Business | 43 | - | 6 | 3 | 13 | 2 | 11 | 8 |
| Communications | 1 | - | - | - | 1 | - | - | - |
| Computer science | 2 | - | 1 | - | - | - | 1 | - |
| Counseling | 39 | 1 | 8 | 9 | 10 | 4 | 5 | 2 |
| Education | 56 | 2 | 10 | 13 | 14 | 5 | 11 | 1 |
| Engineering | 2 | - | 1 | - | 1 | - | - | - |
| English | 3 | - | - | - | 1 | 1 | - | 1 |
| Fine arts | 5 | - | 2 | 1 | - | - | 1 | 1 |
| Geography | 1 | - | - | - | - | 1 | - | - |
| Geology | 1 | - | - | 1 | - | - | - | - |
| Higher education | 25 | 1 | 7 | 3 | 4 | 4 | 4 | 2 |
| History | 11 | 1 | 1 | 2 | 1 | 2 | 2 | 2 |
| Home economics | 1 | - | 1 | - | - | - | - | - |
| Hotel, restaurant and institutional management | 6 | - | - | - | 1 | 1 | 2 | 2 |
| Human resources | 1 | - | 1 | - | - | - | - | - |
| Law | 3 | - | - | - | - | - | 2 | 1 |

## Table 30. Educational Background (page 2)
(362 Institutions Responding)

| | Total | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | No. | No. | No. | No. | No. | No. | No. |
| Liberal arts | 2 | - | 1 | 1 | - | - | - | - |
| Math | 2 | - | - | - | - | 1 | 1 | - |
| Music | 1 | - | - | - | - | - | 1 | - |
| Philosophy | 2 | - | - | - | 1 | - | 1 | - |
| Physical education | 6 | 1 | 2 | - | 2 | - | 1 | - |
| Political science | 3 | - | - | 2 | 1 | - | - | - |
| Psychology | 14 | 2 | 2 | 2 | 4 | 2 | 2 | - |
| Public relations | 1 | - | 1 | - | - | - | - | - |
| Recretion | 17 | 3 | 2 | 2 | - | 5 | 3 | 2 |
| Religious studies | 6 | - | 1 | 1 | 4 | - | - | - |
| Social work | 2 | - | - | - | 1 | - | 1 | - |
| Sociology | 8 | - | 2 | - | - | 1 | 2 | 3 |
| Student personnel | 83 | 6 | 19 | 17 | 18 | 13 | 8 | 2 |
| Theology | 1 | - | - | - | 1 | - | - | - |

## Table 31. Policy Establishment on General Business Matters
(397 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 200 | 50 | 7 | 37 | 28 | 36 | 33 | 51 | 43 | 52 | 25 | 47 | 39 | 59 | 25 | 74 |
| Institution's Business Office | 77 | 19 | 7 | 37 | 26 | 34 | 11 | 17 | 8 | 10 | 9 | 17 | 12 | 18 | 4 | 12 |
| Coordinated union/ institution's business office effort | 95 | 24 | 4 | 21 | 20 | 26 | 16 | 25 | 22 | 27 | 16 | 30 | 13 | 19 | 4 | 12 |
| Union policy board | 8 | 2 | - | - | 1 | 1 | 1 | 2 | 4 | 4 | - | - | 2 | 3 | - | - |
| Union governance board | 2 | 1 | - | - | - | - | 1 | 2 | 1 | 1 | - | - | - | - | - | - |
| Contracted services | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other | 15 | 4 | 1 | 5 | 2 | 3 | 2 | 3 | 5 | 6 | 3 | 6 | 1 | 1 | 1 | 2 |
| TOTALS | 397 | | 19 | | 77 | | 64 | | 83 | | 53 | | 67 | | 34 | |

## Table 32. Policy Establishment on Purchasing Procedures

(399 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 67 | 17 | 1 | 5 | 11 | 14 | 10 | 15 | 15 | 18 | 10 | 18 | 10 | 15 | 10 | 29 |
| Institution's business office | 236 | 59 | 15 | 79 | 45 | 58 | 46 | 71 | 45 | 53 | 29 | 55 | 37 | 57 | 19 | 54 |
| Coordinated union/ institution's business office effort | 62 | 16 | 3 | 16 | 16 | 21 | 6 | 9 | 14 | 17 | 8 | 15 | 10 | 15 | 5 | 14 |
| Union policy board | 4 | 1 | - | - | - | - | 1 | 2 | 2 | 2 | - | - | 1 | 2 | - | - |
| Union governance board | 4 | 1 | - | - | - | - | - | - | 1 | 1 | 2 | 4 | 1 | 2 | - | - |
| Contracted services | 1 | - | - | - | 1 | 1 | - | - | - | - | - | - | - | - | - | - |
| Other | 25 | 6 | - | - | 4 | 5 | 2 | 3 | 8 | 9 | 4 | 8 | 6 | 9 | 1 | 3 |
| TOTALS | 399 | | 19 | | 77 | | 65 | | 85 | | 53 | | 65 | | 35 | |

## Table 33. Policy Establishment on Profit Goals
(376 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 184 | 49 | 4 | 25 | 23 | 32 | 28 | 50 | 45 | 56 | 29 | 58 | 36 | 54 | 19 | 58 |
| Institution's business office | 65 | 17 | 6 | 38 | 32 | 44 | 9 | 16 | 9 | 11 | 3 | 6 | 5 | 7 | 1 | 3 |
| Coordinated union/ institution's business office effort | 70 | 19 | 5 | 31 | 14 | 19 | 10 | 18 | 15 | 19 | 8 | 16 | 11 | 17 | 7 | 21 |
| Union policy board | 20 | 5 | - | - | 1 | 1 | 4 | 5 | 3 | 4 | 3 | 6 | 6 | 9 | 3 | 9 |
| Union governance board | 13 | 3 | - | - | - | - | 2 | 4 | 1 | 1 | 3 | 6 | 5 | 8 | 2 | 6 |
| Contracted service | 2 | 1 | - | - | - | - | 1 | 2 | - | - | 1 | 2 | - | - | - | - |
| Other | 22 | 6 | 1 | 6 | 3 | 4 | 4 | 5 | 7 | 9 | 3 | 6 | 3 | 5 | 1 | 3 |
| TOTALS | 376 | | 16 | | 73 | | 58 | | 80 | | 50 | | 66 | | 33 | |

## Table 34. Policy Establishment on Food Prices
(383 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 116 | 30 | 1 | 6 | 14 | 18 | 15 | 25 | 25 | 30 | 16 | 31 | 27 | 43 | 18 | 58 |
| Institution's business office | 43 | 11 | 5 | 29 | 11 | 14 | 9 | 15 | 8 | 10 | 4 | 8 | 6 | 10 | - | - |
| Coordinated union/institution's business office effort | 24 | 6 | 2 | 12 | 7 | 9 | 5 | 8 | 2 | 2 | 2 | 4 | 2 | 3 | 4 | 13 |
| Union policy board | 12 | 3 | - | - | 1 | 1 | - | - | 4 | 5 | 3 | 6 | 3 | 5 | 1 | 3 |
| Union governance board | 6 | 2 | - | - | 2 | 3 | - | - | 1 | 1 | 2 | 4 | 1 | 2 | - | - |
| Contracted service | 116 | 30 | 7 | 41 | 30 | 38 | 24 | 40 | 26 | 31 | 13 | 25 | 11 | 18 | 5 | 16 |
| Other | 66 | 18 | 2 | 12 | 13 | 17 | 7 | 12 | 17 | 21 | 12 | 22 | 12 | 19 | 3 | 10 |
| TOTALS | 383 | | 17 | | 78 | | 60 | | 83 | | 52 | | 62 | | 31 | |

## Table 35. Policy Establishment on Bookstore Prices
(324 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 71 | 22 | 1 | 5 | 10 | 15 | 12 | 21 | 16 | 24 | 8 | 20 | 16 | 30 | 8 | 38 |
| Institution's business office | 96 | 30 | 10 | 63 | 28 | 41 | 11 | 20 | 14 | 21 | 9 | 23 | 20 | 37 | 4 | 19 |
| Coordinated union/institution's business office effort | 17 | 6 | 2 | 13 | 4 | 6 | 5 | 9 | - | - | - | - | 4 | 7 | 2 | 10 |
| Union policy board | 7 | 2 | - | - | 1 | 1 | 1 | 2 | 3 | 4 | - | - | 2 | 3 | - | - |
| Union governance board | 1 | - | - | - | - | - | - | - | - | - | 1 | 2 | - | - | - | - |
| Contracted services | 66 | 20 | - | - | 14 | 21 | 17 | 30 | 16 | 24 | 9 | 23 | 5 | 9 | 5 | 23 |
| Other | 66 | 20 | 3 | 19 | 11 | 16 | 10 | 18 | 19 | 27 | 13 | 32 | 8 | 15 | 2 | 10 |
| TOTALS | 324 | | 16 | | 68 | | 56 | | 68 | | 40 | | 55 | | 21 | |

**Table 36. Policy Establishment on Reserves for Repair and Replacement**
**(382 Institutions Responding)**

| | Total | | Enrollment: 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 105 | 28 | 4 | 24 | 12 | 16 | 14 | 22 | 28 | 34 | 16 | 32 | 19 | 30 | 12 | 38 |
| Institution's business office | 124 | 33 | 6 | 35 | 38 | 51 | 27 | 43 | 24 | 29 | 12 | 24 | 13 | 20 | 4 | 13 |
| Coordinated union/institution's business office effort | 87 | 23 | 5 | 29 | 19 | 26 | 8 | 13 | 18 | 22 | 8 | 16 | 19 | 30 | 10 | 31 |
| Union policy board | 13 | 3 | - | - | 1 | 1 | 3 | 5 | 2 | 3 | 2 | 4 | 3 | 5 | 2 | 6 |
| Union governance board | 9 | 2 | - | - | - | - | 1 | 1 | 1 | 1 | 2 | 4 | 3 | 5 | 2 | 6 |
| Contracted services | 1 | - | - | - | - | - | - | - | - | - | 1 | 2 | - | - | - | - |
| Other | 43 | 11 | 2 | 12 | 4 | 6 | 10 | 16 | 9 | 11 | 9 | 18 | 7 | 10 | 2 | 6 |
| TOTALS | 382 | | 17 | | 74 | | 63 | | 82 | | 50 | | 64 | | 32 | |

## Table 37. Policy Establishment on Employee Wage Levels
(392 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 56 | 14 | 1 | 5 | 4 | 5 | 10 | 15 | 14 | 17 | 10 | 19 | 9 | 14 | 8 | 24 |
| Institution's business office | 184 | 47 | 14 | 73 | 45 | 60 | 36 | 55 | 35 | 44 | 17 | 32 | 29 | 44 | 8 | 24 |
| Coordinated union/institution's business office effort | 55 | 14 | 2 | 11 | 14 | 19 | 5 | 8 | 13 | 16 | 6 | 12 | 9 | 14 | 6 | 19 |
| Union policy board | 7 | 2 | - | - | - | - | 2 | 3 | 2 | 2 | 1 | 2 | 1 | 1 | 1 | 3 |
| Union governing board | 6 | 2 | - | - | - | - | 1 | 2 | 2 | 2 | 2 | 4 | 1 | 1 | - | - |
| Contracted service | 2 | 1 | - | - | - | - | - | - | 1 | 1 | 1 | 2 | - | - | - | - |
| Other | 82 | 20 | 2 | 11 | 12 | 16 | 11 | 17 | 15 | 18 | 15 | 29 | 17 | 26 | 10 | 30 |
| TOTALS | 392 | | 19 | | 75 | | 65 | | 82 | | 52 | | 66 | | 33 | |

## Table 38. Policy Establishment on Employee Benefits

(387 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 12 | 3 | 1 | 6 | 1 | 1 | 4 | 6 | 3 | 4 | - | - | 1 | 2 | 2 | 6 |
| Institution's business office | 251 | 65 | 13 | 72 | 58 | 77 | 45 | 69 | 55 | 68 | 26 | 52 | 40 | 60 | 14 | 44 |
| Coordinated union/institution's business office effort | 21 | 5 | 2 | 11 | 5 | 7 | 2 | 3 | 3 | 4 | 3 | 6 | 3 | 5 | 3 | 9 |
| Union policy board | 8 | 2 | - | - | - | - | 2 | 3 | 2 | 2 | 1 | 2 | 2 | 3 | 1 | 3 |
| Union governing board | 6 | 2 | - | - | - | - | 1 | 2 | 1 | 1 | 2 | 4 | 2 | 3 | - | - |
| Contracted service | 2 | 1 | - | - | - | - | - | - | 1 | 1 | 1 | 2 | - | - | - | - |
| Other | 87 | 22 | 2 | 11 | 11 | 15 | 11 | 17 | 16 | 20 | 17 | 34 | 18 | 27 | 12 | 38 |
| TOTALS | 387 | | 18 | | 75 | | 65 | | 81 | | 50 | | 66 | | 32 | |

## Table 39. Policy Establishment on Student Fees

(361 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 19 | 5 | - | - | 1 | 1 | 3 | 5 | 6 | 8 | 5 | 11 | 4 | 6 | - | - |
| Institution's business office | 132 | 37 | 10 | 55 | 33 | 48 | 25 | 41 | 28 | 37 | 10 | 21 | 16 | 26 | 10 | 36 |
| Coordinated union/ institution's business office effort | 66 | 18 | 3 | 17 | 11 | 16 | 12 | 20 | 14 | 19 | 10 | 21 | 12 | 19 | 4 | 13 |
| Union policy board | 18 | 5 | 1 | 6 | 1 | 1 | 3 | 5 | 3 | 4 | 2 | 4 | 5 | 8 | 3 | 11 |
| Union governing board | 10 | 3 | - | - | 2 | 3 | 3 | 5 | 2 | 3 | 1 | 2 | 1 | 2 | 1 | 4 |
| Contracted service | 3 | 1 | - | - | 1 | 1 | - | - | - | - | 1 | 2 | 1 | 2 | - | - |
| Other | 113 | 31 | 4 | 22 | 21 | 30 | 15 | 24 | 22 | 29 | 18 | 39 | 23 | 37 | 10 | 36 |
| TOTALS | 361 | | 18 | | 70 | | 61 | | 75 | | 47 | | 62 | | 28 | |

## Table 40. Policy Establishment on Reserve Fund Deposits

(355 Institutions Responding)

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 51 | 14 | 1 | 7 | 3 | 4 | 6 | 11 | 13 | 17 | 9 | 19 | 11 | 17 | 8 | 28 |
| Institution's business office | 191 | 54 | 11 | 73 | 51 | 76 | 34 | 63 | 39 | 50 | 21 | 43 | 26 | 41 | 9 | 31 |
| Coordinated union/ institution's business office effort | 52 | 14 | 2 | 13 | 8 | 12 | 4 | 7 | 12 | 15 | 7 | 15 | 11 | 17 | 8 | 28 |
| Union policy board | 10 | 3 | - | - | 1 | 1 | 2 | 4 | 2 | 3 | - | - | 4 | 6 | 1 | 3 |
| Union governing board | 6 | 2 | - | - | - | - | - | - | 1 | 1 | 2 | 4 | 1 | 2 | 2 | 7 |
| Contracted service | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other | 45 | 13 | 1 | 7 | 4 | 6 | 8 | 15 | 11 | 14 | 9 | 19 | 11 | 17 | 1 | 3 |
| TOTALS | 355 | | 15 | | 67 | | 54 | | 78 | | 48 | | 64 | | 29 | |

## Table 41. Policy Establishment on Building Use Policies

(393 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 214 | 54 | 11 | 58 | 42 | 54 | 40 | 64 | 55 | 65 | 21 | 42 | 28 | 42 | 17 | 50 |
| Institution's business office | 14 | 4 | 3 | 15 | 4 | 5 | - | - | 2 | 2 | - | - | 5 | 7 | - | - |
| Coordinated union/ institution's business office effort | 27 | 7 | 2 | 11 | 11 | 14 | 4 | 6 | 1 | 1 | 2 | 4 | 5 | 7 | 2 | 6 |
| Union policy board | 103 | 26 | 2 | 11 | 16 | 21 | 14 | 23 | 19 | 23 | 20 | 40 | 20 | 30 | 12 | 35 |
| Union governing board | 23 | 6 | 1 | 5 | 2 | 3 | 1 | 2 | 3 | 4 | 6 | 12 | 8 | 12 | 2 | 6 |
| Contracted service | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other | 12 | 3 | - | - | 2 | 3 | 3 | 5 | 4 | 5 | 1 | 2 | 1 | 2 | 1 | 3 |
| TOTALS | 393 | | 19 | | 77 | | 62 | | 84 | | 50 | | 67 | | 34 | |

## Table 42. Policy Establishment of Program Policies

(386 Institutions Responding)

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 214 | 55 | 12 | 66 | 50 | 65 | 44 | 70 | 51 | 62 | 20 | 42 | 27 | 42 | 10 | 31 |
| Institution's business office | 5 | 1 | - | - | 1 | 1 | 1 | 2 | 1 | 1 | - | - | 2 | 3 | - | - |
| Coordinated union/ institution's business office effort | 11 | 3 | 1 | 6 | 5 | 6 | - | - | 2 | 2 | - | - | 2 | 3 | 1 | 3 |
| Union policy board | 74 | 19 | 3 | 16 | 10 | 13 | 10 | 16 | 13 | 16 | 15 | 31 | 13 | 20 | 10 | 31 |
| Union governing board | 37 | 10 | 1 | 6 | 3 | 4 | 4 | 6 | 5 | 6 | 8 | 17 | 12 | 18 | 4 | 13 |
| Contracted service | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Other | 45 | 12 | 1 | 6 | 8 | 10 | 4 | 6 | 11 | 13 | 5 | 10 | 9 | 14 | 7 | 22 |
| TOTALS | 386 | | 18 | | 77 | | 63 | | 83 | | 48 | | 65 | | 32 | |

## Table 43. Policy Establishment on Building Development Plans

(378 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 147 | 39 | 5 | 31 | 18 | 25 | 21 | 34 | 40 | 50 | 16 | 32 | 31 | 48 | 16 | 48 |
| Institution's business office | 43 | 11 | 3 | 19 | 16 | 22 | 9 | 16 | 5 | 6 | 4 | 8 | 4 | 6 | 2 | 6 |
| Coordinated union/ institution's business office effort | 113 | 30 | 5 | 31 | 29 | 39 | 21 | 34 | 22 | 28 | 10 | 20 | 18 | 28 | 8 | 25 |
| Union policy board | 27 | 7 | 2 | 13 | 2 | 3 | 5 | 8 | 4 | 5 | 5 | 10 | 6 | 9 | 3 | 9 |
| Union governing board | 16 | 4 | - | - | 1 | 1 | - | - | 3 | 4 | 5 | 10 | 4 | 6 | 3 | 9 |
| Contracted service | 1 | 1 | - | - | 1 | 1 | - | - | - | - | - | - | - | - | - | - |
| Other | 31 | 8 | 1 | 6 | 7 | 9 | 5 | 8 | 6 | 7 | 9 | 18 | 2 | 3 | 1 | 3 |
| TOTALS | 378 | | 16 | | 74 | | 61 | | 80 | | 49 | | 65 | | 33 | |

## Table 44. Policy Establishment on Disposition of Operating Surpluses

(371 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union staff | 109 | 29 | - | - | 13 | 18 | 16 | 29 | 29 | 36 | 15 | 31 | 21 | 32 | 15 | 44 |
| Institution's business office | 117 | 32 | 9 | 60 | 41 | 55 | 22 | 39 | 21 | 27 | 7 | 15 | 10 | 16 | 7 | 20 |
| Coordinated union/ institution's business office effort | 75 | 20 | 5 | 33 | 15 | 20 | 7 | 13 | 14 | 18 | 12 | 24 | 16 | 25 | 6 | 18 |
| Union policy board | 24 | 6 | 1 | 7 | 2 | 3 | 5 | 9 | 4 | 5 | 5 | 10 | 4 | 6 | 3 | 9 |
| Union governing board | 10 | 3 | - | - | - | - | - | - | 2 | 3 | 3 | 6 | 3 | 5 | 2 | 6 |
| Contracted service | 1 | - | - | - | - | - | - | - | - | - | 1 | 2 | - | - | - | - |
| Other | 35 | 10 | - | - | 3 | 4 | 6 | 10 | 9 | 11 | 6 | 12 | 10 | 16 | 1 | 3 |
| TOTALS | 371 | | 15 | | 74 | | 56 | | 79 | | 49 | | 64 | | 34 | |

## Table 45. Programs Held Entirely Within the Union

**(407 Institutions Responding)**

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Yes | 78 | 19 | 4 | 17 | 11 | 13 | 10 | 16 | 17 | 20 | 12 | 23 | 16 | 24 | 8 | 23 |
| No | 329 | 81 | 19 | 83 | 71 | 87 | 53 | 84 | 68 | 80 | 41 | 77 | 50 | 76 | 27 | 77 |
| TOTALS | 407 | | 23 | | 82 | | 63 | | 85 | | 53 | | 66 | | 35 | |

## Table 46. Organization of Union Programs
(411 Institutions Responding)

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| No planned program; building facilities are basis for program | 11 | 3 | 2 | 9 | 1 | 1 | 3 | 5 | 2 | 2 | - | - | 2 | 3 | 1 | 3 |
| Program planned and executed by professional staff | 17 | 4 | 1 | 5 | 2 | 2 | 3 | 5 | 4 | 5 | 3 | 6 | 2 | 3 | 2 | 6 |
| Program planned and executed by combined efforts of program board, committees, and professional staff | 352 | 86 | 19 | 86 | 74 | 90 | 55 | 85 | 75 | 86 | 45 | 85 | 56 | 84 | 28 | 80 |
| Other | 31 | 7 | - | - | 5 | 7 | 4 | 5 | 6 | 7 | 5 | 9 | 7 | 10 | 4 | 11 |
| TOTALS | 411 | | 22 | | 82 | | 65 | | 87 | | 53 | | 67 | | 35 | |

## Table 47. Union Programs Directed Toward Students Only
(422 Institutions Responding)

| Percentage of Programs | Total Unions | |
|---|---|---|
| | No. | % |
| 0 | - | - |
| 1 - 9 | 76 | 18 |
| 10 - 25 | 40 | 9 |
| 26 - 50 | 33 | 8 |
| 51 - 75 | 113 | 27 |
| 76 - 100 | 160 | 38 |

## Table 48. Union Programs Directed Toward All Members of Campus Community
(419 Institutions Responding)

| Percentage of Programs | Total Unions | |
|---|---|---|
| | No. | % |
| 0 | 32 | 8 |
| 1 - 9 | 20 | 5 |
| 10 - 25 | 204 | 48 |
| 26 - 50 | 67 | 16 |
| 51 - 75 | 21 | 5 |
| 76 - 100 | 75 | 18 |

## Table 49. Union Programs Directed Toward Others
(406 Institutions Responding)

| Percentage of Programs | Total Unions | |
|---|---|---|
| | No. | % |
| 0 | 341 | 84 |
| 1 - 9 | 24 | 6 |
| 10 - 25 | 36 | 9 |
| 26 - 50 | 5 | 1 |
| 51 - 75 | - | - |
| 76 - 100 | - | - |

**Table 50. Approximate Percentage of Total Program Budget Spent on Free Programs**
**(369 Institutions Responding)**

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 0 - 10% | 22 | 6 | - | - | 5 | 6 | 4 | 7 | 6 | 8 | 1 | 2 | 5 | 8 | 1 | 3 |
| 11 - 15% | 29 | 8 | 3 | 14 | 5 | 6 | 6 | 11 | 5 | 6 | 1 | 2 | 4 | 7 | 5 | 16 |
| 16 - 20% | 31 | 8 | - | - | 1 | 1 | 3 | 5 | 9 | 11 | 5 | 11 | 9 | 15 | 4 | 13 |
| 21 - 30% | 35 | 9 | - | - | 7 | 9 | 5 | 9 | 8 | 10 | 6 | 13 | 7 | 12 | 2 | 6 |
| 31 - 40% | 23 | 6 | 2 | 10 | 2 | 3 | 3 | 5 | 7 | 9 | 2 | 4 | 5 | 8 | 2 | 6 |
| 41 - 50% | 43 | 12 | 1 | 5 | 7 | 9 | 9 | 16 | 8 | 10 | 7 | 16 | 4 | 7 | 7 | 23 |
| Over 50% | 186 | 51 | 15 | 71 | 51 | 66 | 26 | 47 | 36 | 46 | 23 | 52 | 25 | 43 | 10 | 33 |
| TOTALS | 369 | | 21 | | 78 | | 56 | | 79 | | 45 | | 59 | | 31 | |

## Table 51. Non-Union Office Space Assigned for Programs

(399 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Permanent basis | 212 | 53 | 16 | 73 | 49 | 65 | 34 | 55 | 49 | 57 | 29 | 54 | 26 | 39 | 9 | 26 |
| Yearly renewal | 129 | 32 | 4 | 18 | 9 | 12 | 20 | 32 | 22 | 26 | 21 | 39 | 32 | 48 | 21 | 62 |
| Short-term (Special activity or project use) | 58 | 15 | 2 | 9 | 17 | 23 | 8 | 13 | 15 | 17 | 4 | 7 | 8 | 13 | 4 | 12 |
| TOTALS | 399 | | 22 | | 75 | | 62 | | 86 | | 54 | | 66 | | 34 | |

## Table 52. Union Office Space and Equipment
(421 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union provides office equipment in addition to office space | 245 | 58 | 14 | 58 | 44 | 50 | 41 | 60 | 57 | 65 | 34 | 64 | 37 | 57 | 18 | 51 |
| Union does not provide office equipment in addition to office space | 176 | 42 | 10 | 42 | 44 | 50 | 27 | 40 | 31 | 35 | 19 | 36 | 28 | 43 | 17 | 49 |
| TOTALS | 421 | | 24 | | 88 | | 68 | | 88 | | 53 | | 65 | | 35 | |

## Table 53. Union Office Space Rented to Student Organizations
(426 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union charges a rental fee for student organizations | 29 | 7 | 2 | 8 | 4 | 5 | 5 | 7 | 3 | 3 | - | - | 8 | 12 | 7 | 20 |
| Union does not charge rental fee for student organizations | 397 | 93 | 23 | 92 | 84 | 95 | 64 | 93 | 85 | 97 | 54 | 100 | 59 | 88 | 28 | 80 |
| TOTALS | 426 | | 25 | | 88 | | 69 | | 88 | | 54 | | 67 | | 35 | |

## Table 54. Union Office Space Rented to Administrative Offices

(426 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union charges a rental fee for administrative offices | 61 | 14 | 1 | 4 | 4 | 5 | 8 | 12 | 13 | 16 | 8 | 15 | 18 | 27 | 8 | 23 |
| Union does not charge a rental fee for administrative offices | 365 | 86 | 24 | 96 | 84 | 95 | 61 | 88 | 74 | 84 | 46 | 85 | 49 | 73 | 27 | 77 |
| TOTALS | 426 | | 25 | | 88 | | 69 | | 88 | | 54 | | 67 | | 35 | |

## Table 55. Union Office Space Maintenance
(422 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union provides normal maintenance for office holders | 361 | 86 | 18 | 72 | 65 | 75 | 54 | 81 | 78 | 87 | 52 | 96 | 63 | 98 | 31 | 89 |
| Union does not provide normal maintenance for office holders | 61 | 14 | 7 | 28 | 22 | 25 | 13 | 19 | 10 | 11 | 2 | 4 | 3 | 27 | 4 | 11 |
| TOTALS | 422 | | 25 | | 87 | | 67 | | 88 | | 54 | | 66 | | 35 | |

## Table 56. Custodial Service for Union Office Space
(421 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union provides normal custodial service for office holders | 361 | 86 | 18 | 72 | 65 | 75 | 53 | 79 | 78 | 89 | 53 | 98 | 62 | 95 | 32 | 91 |
| Union does not provide normal custodial service for office holders | 60 | 14 | 7 | 28 | 22 | 25 | 14 | 21 | 10 | 11 | 1 | 2 | 3 | 5 | 3 | 9 |
| TOTALS | 421 | | 25 | | 87 | | 67 | | 88 | | 54 | | 65 | | 35 | |

## Table 57. Responsibility for Union Maintenance Staff
(420 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Maintenance staff primarily responsible to university maintenance department | 243 | 58 | 18 | 75 | 66 | 81 | 50 | 76 | 55 | 60 | 25 | 45 | 18 | 27 | 11 | 31 |
| Maintenance staff primarily responsible to union management | 177 | 42 | 6 | 25 | 16 | 19 | 16 | 24 | 37 | 40 | 30 | 55 | 48 | 73 | 24 | 69 |
| TOTALS | 420 | | 24 | | 82 | | 66 | | 92 | | 55 | | 66 | | 35 | |

## Table 58. Financing Union Maintenance Salaries
**(426 Institutions Responding)**

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Salaries of maintenance staff charged to general union budget | 195 | 46 | 4 | 22 | 24 | 42 | 34 | 46 | 23 |
| Salaries of maintenance staff charged to maintenance department | 187 | 44 | 17 | 56 | 33 | 40 | 17 | 16 | 8 |
| Salaries of maintenance staff charged to the union | 167 | 39 | 1 | 12 | 23 | 35 | 30 | 42 | 24 |
| Union shares part of the salary expense of its maintenance staff | 84 | 20 | 3 | 14 | 14 | 20 | 12 | 12 | 9 |

*Some institutions responded with a combination of the descriptions.*

## Table 59. Financing Union Maintenance Supplies
(425 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Maintenance supplies furnished by maintenance department | 223 | 52 | 19 | 67 | 42 | 47 | 19 | 20 | 9 |
| Maintenance supplies paid for by the union | 238 | 56 | 4 | 25 | 31 | 50 | 41 | 56 | 31 |

*Some institutions responded with a combination of the descriptions.*

## Table 60. Financing Building Repairs
(425 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Repairs paid for by maintenance department | 162 | 38 | 14 | 51 | 26 | 38 | 11 | 14 | 8 |
| Repairs paid for by the union | 284 | 66 | 9 | 42 | 39 | 65 | 40 | 57 | 32 |

*Some institutions responded with a combination of the descriptions.*

## Table 61. Specialized Full-time Union Maintenance Positions
(426 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Building engineer | 61 | 14 | 2 | 5 | 3 | 5 | 10 | 21 | 15 |
| Electrician | 39 | 9 | 3 | 4 | 2 | 2 | 3 | 14 | 11 |
| Carpenter | 43 | 10 | 4 | 3 | 5 | 2 | 5 | 14 | 10 |
| Plumber | 24 | 5 | 3 | 2 | 2 | 1 | 1 | 9 | 6 |
| Mechanic | 69 | 16 | 3 | 5 | 3 | 8 | 10 | 24 | 16 |
| Painter | 43 | 10 | 3 | 2 | 2 | 1 | 6 | 17 | 12 |
| Sound technician | 85 | 19 | 2 | 7 | 6 | 12 | 17 | 24 | 17 |
| General laborer | 112 | 26 | 3 | 14 | 12 | 13 | 17 | 31 | 22 |
| Custodian | 316 | 74 | 14 | 58 | 52 | 64 | 41 | 58 | 29 |

## Table 62. Facilities Used by General Campus Activities (Non-Union)

(402 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Separate building on campus | 44 | 11 | 5 | 21 | 7 | 9 | 4 | 6 | 7 | 9 | 5 | 9 | 9 | 14 | 7 | 20 |
| Headquarters in the union | 238 | 59 | 10 | 42 | 45 | 55 | 44 | 69 | 46 | 58 | 35 | 66 | 40 | 63 | 18 | 51 |
| Combination of numerous facilities on campus, including the union | 120 | 30 | 9 | 37 | 30 | 36 | 16 | 25 | 27 | 33 | 13 | 25 | 15 | 23 | 10 | 29 |
| TOTALS | 402 | | 24 | | 82 | | 64 | | 80 | | 53 | | 64 | | 35 | |

## Table 63. Management Responsibility for General Campus Activities

(405 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Non-union personnel responsible for student activities | 89 | 22 | 3 | 13 | 12 | 15 | 5 | 8 | 12 | 14 | 14 | 26 | 27 | 42 | 16 | 46 |
| Union director doubles as head of student activities | 167 | 41 | 15 | 66 | 45 | 54 | 36 | 55 | 36 | 44 | 11 | 21 | 19 | 30 | 5 | 14 |
| Combination of union and non-union personnel responsible for student activities | 121 | 30 | 4 | 17 | 21 | 25 | 19 | 29 | 27 | 33 | 22 | 42 | 16 | 25 | 12 | 34 |
| Other | 28 | 7 | 1 | 4 | 5 | 6 | 5 | 8 | 7 | 9 | 6 | 11 | 2 | 3 | 2 | 6 |
| TOTALS | 405 | | 23 | | 83 | | 65 | | 82 | | 53 | | 64 | | 35 | |

## Table 64. Nature of Non-Union Program of Activities
(391 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Conducted independently from union program | 103 | 26 | 6 | 27 | 13 | 16 | 9 | 15 | 14 | 18 | 17 | 35 | 26 | 41 | 18 | 56 |
| Correlated with union proper | 105 | 27 | 3 | 14 | 17 | 20 | 19 | 31 | 26 | 32 | 14 | 29 | 17 | 27 | 9 | 28 |
| Union program a part of student activities | 183 | 47 | 13 | 59 | 53 | 64 | 34 | 54 | 40 | 50 | 18 | 36 | 20 | 32 | 5 | 16 |
| TOTALS | 391 | | 22 | | 83 | | 62 | | 80 | | 49 | | 63 | | 32 | |

## Table 65. Activities Staff and Services Funded Sources
**(408 Institutions Responding)**

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Institutions | 142 | 35 | 11 | 46 | 38 | 47 | 23 | 35 | 24 | 28 | 14 | 27 | 16 | 25 | 16 | 45 |
| Student fees | 80 | 20 | 3 | 12 | 15 | 18 | 8 | 12 | 20 | 23 | 10 | 20 | 17 | 26 | 7 | 20 |
| Union funds | 20 | 5 | - | - | 2 | 2 | 3 | 5 | 6 | 7 | 4 | 8 | 4 | 6 | 1 | 3 |
| Institution and student fees | 78 | 19 | 9 | 38 | 20 | 24 | 11 | 17 | 13 | 15 | 7 | 14 | 12 | 18 | 6 | 17 |
| Institution and union funds | 17 | 4 | 1 | 4 | 0 | 1 | 3 | 5 | 3 | 4 | 4 | 8 | 4 | 6 | 1 | 3 |
| Student fees and union funds | 41 | 10 | - | - | 3 | 4 | 8 | 12 | 15 | 17 | 8 | 15 | 5 | 8 | 2 | 6 |
| Institution, student fees, and union funds | 30 | 7 | - | - | 3 | 4 | 9 | 14 | 5 | 6 | 4 | 8 | 7 | 11 | 2 | 6 |
| TOTALS | 408 | | 24 | | 82 | | 65 | | 86 | | 51 | | 65 | | 35 | |

**Table 66. Relationship of Union and Student Government**
**(383 Institutions Responding)**

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Union operated independently of student government | 120 | 31 | 7 | 39 | 26 | 33 | 12 | 21 | 21 | 26 | 14 | 29 | 25 | 39 | 15 | 44 |
| Union is an agency of student government | 27 | 7 | 1 | 6 | 3 | 4 | 1 | 2 | 2 | 2 | 2 | 4 | 2 | 3 | 16 | 47 |
| Union operates independently of student government but maintains close liaison with | 195 | 51 | 8 | 44 | 38 | 49 | 35 | 60 | 53 | 65 | 28 | 57 | 30 | 47 | 3 | 9 |
| Union program is a part of student government | 41 | 11 | 2 | 11 | 11 | 14 | 10 | 17 | 6 | 7 | 5 | 10 | 7 | 11 | - | - |
| TOTALS | 383 | | 18 | | 78 | | 58 | | 82 | | 49 | | 64 | | 34 | |

**Table 67. Facilities Available to Continuing Education and/or Conferences**
**(411 Institutions Responding)**

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Separate continuing education center used | 54 | 13 | 5 | 21 | 12 | 14 | 9 | 14 | 5 | 6 | 5 | 9 | 13 | 20 | 5 | 14 |
| Combination of campus facilities (including union) used | 301 | 73 | 13 | 54 | 66 | 79 | 45 | 71 | 70 | 81 | 39 | 72 | 43 | 66 | 25 | 72 |
| Union primarily used | 56 | 14 | 6 | 25 | 6 | 7 | 9 | 14 | 11 | 13 | 10 | 19 | 9 | 14 | 5 | 14 |
| TOTALS | 411 | | 24 | | 84 | | 63 | | 86 | | 54 | | 65 | | 35 | |

## Table 68. Union Facilities Used for Continuing Education and/or Conferences
(360 Institutions Responding)

| Facility | No. of unions reporting facility | No. of unions charging for use |
|---|---|---|
| Auditorium | 353 | 166 |
| Ballroom | 351 | 200 |
| Cafeteria | 317 | 171 |
| Committee/Conference Rooms | 318 | 245 |
| Game Room | 329 | 137 |
| Guest Rooms | 349 | 62 |
| Lounges | 296 | 162 |
| Restaurant | 360 | 107 |
| Snack Bar | 343 | 177 |
| Theater | 349 | 79 |

## Table 69. Special Services Available to Continuing Education and/or Conferences
(385 Institutions Responding)

| Special services rendered | No. of unions |
|---|---|
| Registration | 73 |
| Information center | 104 |
| Typing and duplicating | 50 |
| Clerical personnel for various conference functions | 29 |
| Transportation | 26 |
| Meeting supplies and equipment | 78 |

*(265 institutions responded by checking that services were provided by separate continuing education office or other campus departments.)*

**Table 70. Personnel Responsible for Management of Continuing Education and/or Conferences**
**(369 Institutions Responding)**

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| Non-union personnel responsible for organizing continuing education and/or conferences | 271 | 73 | 10 | 59 | 49 | 68 | 42 | 72 | 57 | 70 | 33 | 69 | 53 | 85 | 27 | 87 |
| Combination of union and non-union personnel responsible for continuing education and/or conferences | 98 | 27 | 7 | 41 | 23 | 32 | 16 | 28 | 24 | 30 | 15 | 31 | 9 | 15 | 4 | 13 |
| TOTALS | 369 | | 17 | | 72 | | 58 | | 81 | | 48 | | 62 | | 31 | |

## Table 71. Union Responsibility for Certain Business Office Procedures
(422 Institutions Responding)

| | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|
| | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | No. | No. | No. | No. | No. | No. |
| Prepares own budget for submission to business office and/or policy board | 15 | 65 | 55 | 75 | 52 | 61 | 31 |
| Keeps detailed records of income and expense | 15 | 64 | 55 | 82 | 50 | 65 | 32 |
| Maintains daily cash sheets | 7 | 49 | 50 | 71 | 51 | 63 | 33 |
| Sends summaries of cost sheets to business office | 3 | 33 | 37 | 52 | 33 | 38 | 22 |
| Sends cash receipts and cash register slips to business office | 2 | 40 | 35 | 36 | 29 | 34 | 13 |
| Approves all invoices and sends to business office for payment | 14 | 66 | 58 | 73 | 46 | 55 | 29 |
| Prepares payroll and sends to business office where checks are prepared | 4 | 46 | 40 | 61 | 45 | 52 | 30 |
| Keeps separate records for various revenue-producing departments | 9 | 46 | 51 | 77 | 47 | 63 | 32 |
| Prepares monthly, quarterly, semi-annual statements of income and expense for business office | 5 | 26 | 17 | 39 | 20 | 37 | 19 |
| Prepares report for full-year operation for records of business office | 10 | 39 | 26 | 39 | 25 | 34 | 21 |

## Table 71. Union Responsibility for Certain Business Office Procedures (page 2)

(422 Institutions Responding)

| | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|
| | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | No. | No. | No. | No. | No. | No. |
| Regularly reconciles union financial operations with business office control accounts | 12 | 50 | 43 | 71 | 41 | 49 | 25 |
| Independent of business office | 0 | 8 | 10 | 16 | 16 | 17 | 9 |

## Table 72. Union Food Facilities
(426 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Union Food | 320 | 75 | 10 | 57 | 46 | 71 | 45 | 59 | 32 |
| Banquet | 321 | 75 | 15 | 49 | 49 | 74 | 42 | 62 | 30 |
| Cafeteria | 268 | 63 | 15 | 50 | 39 | 59 | 35 | 47 | 23 |
| Coffee shop | 97 | 23 | 2 | 7 | 9 | 20 | 16 | 23 | 20 |
| Cookie shop | 151 | 35 | 2 | 13 | 14 | 40 | 28 | 35 | 19 |
| Deli | 153 | 36 | 3 | 22 | 23 | 37 | 21 | 30 | 17 |
| Faculty dining | 243 | 57 | 7 | 37 | 38 | 54 | 33 | 47 | 27 |
| Fast food | 92 | 22 | 2 | 15 | 20 | 19 | 14 | 12 | 10 |
| Grocery items | 162 | 38 | 5 | 33 | 14 | 28 | 27 | 34 | 21 |
| Ice cream parlor | 42 | 10 | 2 | 11 | 3 | 6 | 9 | 6 | 5 |
| Kitchenette | 73 | 17 | 1 | 5 | 9 | 11 | 15 | 15 | 17 |
| Natural foods sales | 208 | 49 | 7 | 25 | 28 | 46 | 30 | 44 | 28 |
| Off-premises catering | 233 | 55 | 9 | 37 | 37 | 49 | 29 | 46 | 26 |
| Private dining room | 225 | 53 | 10 | 31 | 39 | 50 | 30 | 45 | 20 |
| Regular sale of alcoholic beverages | 53 | 12 | 2 | 9 | 11 | 11 | 9 | 9 | 2 |
| Regular sale of alcoholic beverages in pub or rathskellar | 96 | 23 | 3 | 13 | 19 | 15 | 17 | 21 | 8 |
| Athletic and other concessions | 117 | 27 | 3 | 7 | 17 | 16 | 22 | 35 | 17 |
| Restaurant (with waiter/ waitresses) | 61 | 14 | 1 | 4 | 6 | 13 | 12 | 15 | 10 |
| Retail bakery | 287 | 67 | 13 | 57 | 45 | 64 | 35 | 46 | 27 |
| Vending machine room | 79 | 19 | 2 | 17 | 10 | 13 | 14 | 15 | 8 |
| All campus vending by union | | | | | | | | | |

## Table 73. Union Stores and Other Revenue-Producing Facilities
(426 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Bank | 133 | 31 | 0 | 9 | 22 | 26 | 24 | 34 | 18 |
| Barbershop | 83 | 19 | 0 | 2 | 11 | 15 | 16 | 26 | 13 |
| Beauty shop | 56 | 13 | 1 | 0 | 8 | 12 | 9 | 16 | 10 |
| Bookstore | 281 | 66 | 15 | 62 | 45 | 57 | 39 | 44 | 19 |
| Candy shop | 164 | 38 | 3 | 18 | 21 | 30 | 29 | 39 | 24 |
| Central mailing | 139 | 33 | 11 | 30 | 18 | 28 | 16 | 26 | 10 |
| Clothing store | 37 | 9 | 1 | 6 | 3 | 4 | 8 | 8 | 7 |
| Copy machine | 258 | 61 | 9 | 38 | 34 | 59 | 40 | 47 | 31 |
| Crafts and other sale stands | 124 | 29 | 3 | 10 | 18 | 31 | 22 | 24 | 16 |
| Flowers and plants | 78 | 18 | 3 | 5 | 10 | 16 | 15 | 19 | 10 |
| Gift shop | 108 | 25 | 2 | 16 | 12 | 22 | 19 | 23 | 14 |
| Guest rooms | 63 | 15 | 1 | 15 | 11 | 5 | 6 | 15 | 10 |
| Merchandise stand | 132 | 31 | 2 | 11 | 19 | 22 | 18 | 39 | 21 |
| Parking ramp/lot | 85 | 20 | 6 | 18 | 14 | 8 | 7 | 22 | 10 |
| Photo portrait studio | 16 | 4 | 0 | 1 | 1 | 2 | 2 | 4 | 6 |
| Pro shop | 56 | 13 | 0 | 1 | 3 | 12 | 11 | 14 | 15 |
| School supplies | 142 | 33 | 8 | 24 | 17 | 25 | 22 | 26 | 20 |
| Separate record/tape sales | 57 | 13 | 1 | 7 | 5 | 14 | 10 | 9 | 11 |
| Ticket sales office (paid staff) | 192 | 45 | 1 | 21 | 27 | 45 | 36 | 40 | 22 |
| Travel agent (hard tickets) | 72 | 17 | 0 | 6 | 5 | 8 | 18 | 19 | 16 |

*This table reports number of unions responding "union-operated," "college operated," or "leased or other."*

## Table 74. Union Leisure-Time Facilities
(426 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Amateur radio room | 71 | 17 | 3 | 10 | 9 | 14 | 8 | 17 | 10 |
| Amusement machines | 365 | 86 | 17 | 64 | 57 | 83 | 51 | 61 | 32 |
| Bicycle repair shop | 32 | 8 | - | 5 | 7 | 4 | 6 | 5 | 5 |
| Billiards | 356 | 84 | 16 | 69 | 48 | 81 | 48 | 62 | 32 |
| Boathouse with rental boats and canoes | 45 | 11 | 2 | 5 | 7 | 10 | 5 | 6 | 10 |
| Bowling lanes | 141 | 33 | 1 | 18 | 14 | 29 | 22 | 34 | 23 |
| Card room/table games | 209 | 49 | 11 | 32 | 26 | 54 | 30 | 32 | 24 |
| Chess room | 44 | 10 | 1 | 8 | 3 | 6 | 11 | 10 | 5 |
| Craft shop | 73 | 17 | - | 5 | 7 | 10 | 12 | 23 | 16 |
| Exercise room | 41 | 10 | 2 | 12 | 4 | 4 | 6 | 10 | 3 |
| Gymnasium | 38 | 9 | 3 | 13 | 5 | 4 | 3 | 7 | 3 |
| Health club | 17 | 4 | - | 4 | 4 | 1 | 2 | 4 | 2 |
| Ice skating rink | 11 | 3 | - | 1 | 2 | 4 | 1 | 1 | 2 |
| Miniature golf | 6 | 1 | - | 1 | 1 | 1 | 1 | - | 2 |
| Outdoor center | 46 | 11 | 2 | 5 | 7 | 8 | 8 | 6 | 10 |
| Outing headquarters in union | 106 | 25 | 3 | 17 | 12 | 26 | 19 | 18 | 11 |
| Outing rentals | 133 | 31 | 3 | 21 | 19 | 35 | 21 | 21 | 13 |
| Outing sales | 53 | 13 | - | 6 | 6 | 16 | 8 | 12 | 8 |
| Photo darkrooms | 178 | 42 | 9 | 34 | 31 | 36 | 21 | 30 | 17 |
| Rifle range | 10 | 2 | 1 | 1 | 1 | 5 | - | - | 2 |
| Ski slope/ski shop | 15 | 4 | - | - | 3 | 5 | 2 | 2 | 3 |
| Swimming pool (indoor) | 46 | 11 | 5 | 14 | 6 | 9 | 4 | 5 | 3 |
| Swimming pool (outdoor) | 16 | 4 | 1 | 4 | 1 | 1 | 3 | 3 | 3 |
| Table tennis | 266 | 62 | 16 | 54 | 34 | 60 | 37 | 41 | 24 |

*This table reports number of unions responding "union-operated," college-operated," "leased," "independent clubs/organizations," or other.*

## Table 75. Billiard Facilities
(344 Institutions Responding)

| | | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| No. of Tables | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 1 - 2 | 52 | 15 | 5 | 50 | 27 | 42 | 6 | 12 | 10 | 12 | 3 | 6 | 1 | 1 | - | - |
| 3 - 6 | 120 | 35 | 5 | 50 | 31 | 48 | 27 | 54 | 28 | 35 | 13 | 27 | 11 | 18 | 5 | 18 |
| 7 - 10 | 85 | 25 | - | - | 5 | 8 | 12 | 24 | 28 | 35 | 20 | 41 | 17 | 28 | 3 | 10 |
| 11 - 15 | 55 | 16 | - | - | 1 | 1 | 4 | 8 | 11 | 14 | 11 | 22 | 18 | 29 | 10 | 34 |
| 16 or more | 32 | 9 | - | - | 1 | 1 | 1 | 2 | 3 | 4 | 2 | 4 | 14 | 24 | 11 | 38 |
| TOTALS | 344 | | 10 | | 65 | | 50 | | 80 | | 49 | | 61 | | 29 | |

## Table 76. Bowling Facilities
(132 Institutions Responding)

| | | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| No. of Lanes | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 4 - 10 | 92 | 70 | 1 | 100 | 17 | 100 | 8 | 100 | 25 | 89 | 17 | 74 | 18 | 51 | 6 | 30 |
| 11 - 15 | 22 | 17 | - | - | - | - | - | - | 2 | 7 | 6 | 26 | 9 | 26 | 5 | 25 |
| 16 - 25 | 18 | 13 | - | - | - | - | - | - | 1 | 4 | - | - | 8 | 23 | 9 | 45 |
| TOTALS | 132 | | 1 | | 17 | | 8 | | 28 | | 23 | | 35 | | 20 | |

## Table 77. Table Tennis Facilities
(169 Institutions Responding)

| | Enrollment | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| No. of Tables | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 1 - 2 | 152 | 90 | 14 | 88 | 39 | 96 | 20 | 90 | 35 | 92 | 21 | 92 | 20 | 87 | 3 | 50 |
| 3 - 6 | 9 | 5 | 2 | 12 | 1 | 2 | 1 | 5 | 2 | 5 | 1 | 4 | 1 | 4 | 1 | 17 |
| 7 - 10 | 7 | 4 | - | - | 1 | 2 | 1 | 5 | 1 | 3 | 1 | 4 | 2 | 9 | 1 | 17 |
| 11 - 15 | 1 | 1 | - | - | - | - | - | - | - | - | - | - | - | - | 1 | 17 |
| TOTALS | 169 | | 16 | | 41 | | 22 | | 38 | | 23 | | 23 | | 6 | |

## Table 78. Social/Cultural Facilities
(426 Institutions Responding)

| | Enrollment | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Social/cultural art exhibition | 256 | 60 | 11 | 30 | 34 | 48 | 52 | 49 | 32 |
| Separate enclosed gallery | 139 | 33 | 5 | 15 | 19 | 24 | 19 | 35 | 22 |
| Lounge exhibition area | 240 | 56 | 9 | 44 | 37 | 48 | 40 | 39 | 23 |
| Corridor/lobby exhibition spaces | 222 | 52 | 11 | 38 | 32 | 49 | 34 | 38 | 20 |

## Table 78. Social/Cultural Facilities (page 2)

(426 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Display cases | 282 | 66 | 10 | 53 | 42 | 56 | 39 | 14 | 26 |
| Art rental | 32 | 8 | 1 | 6 | 3 | 6 | 2 | 6 | 8 |
| Auditorium | 99 | 23 | - | 13 | 8 | 25 | 17 | 24 | 13 |
| Ballroom | 259 | 61 | 3 | 34 | 37 | 57 | 38 | 60 | 30 |
| Barbecue pit | 40 | 9 | 1 | 6 | 6 | 7 | 5 | 11 | 4 |
| Browsing library | 46 | 11 | - | 3 | 6 | 9 | 4 | 15 | 9 |
| Coffeehouse | 138 | 32 | 6 | 19 | 21 | 34 | 22 | 27 | 11 |
| Disco | 40 | 9 | - | 3 | 6 | 6 | 11 | 11 | 3 |
| Faculty lounge | 74 | 17 | 1 | 17 | 13 | 19 | 9 | 13 | 2 |
| Lounge | 334 | 78 | 12 | 67 | 48 | 69 | 48 | 61 | 29 |
| Multipurpose room | 312 | 73 | 13 | 55 | 47 | 70 | 45 | 52 | 30 |
| Music listening room | 85 | 20 | 3 | 8 | 10 | 24 | 9 | 21 | 10 |
| Music practice room | 52 | 12 | 1 | 9 | 7 | 11 | 7 | 11 | 6 |
| Outdoor terrace/patio | 273 | 64 | 10 | 42 | 39 | 58 | 41 | 54 | 29 |
| Party room | 166 | 39 | 4 | 28 | 21 | 36 | 28 | 31 | 18 |
| Poster room | 132 | 31 | 5 | 21 | 21 | 42 | 16 | 16 | 11 |
| Program lounge | 156 | 37 | 5 | 23 | 24 | 32 | 25 | 29 | 18 |
| TV room | 329 | 77 | 16 | 65 | 52 | 68 | 43 | 61 | 24 |
| Theater with stage and pitched seating | 107 | 25 | 5 | 11 | 11 | 17 | 16 | 26 | 20 |
| TV studio | 19 | 4 | 0 | 1 | 3 | 7 | 3 | 3 | 2 |
| Videotape/closed circuit TV area | 103 | 24 | 4 | 12 | 12 | 27 | 22 | 18 | 8 |

## Table 79. Union General/Service Facilities and Operations
(426 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Alumni office/lounge | 48 | 11 | 2 | 6 | 10 | 8 | 5 | 13 | 4 |
| Automatic teller | 187 | 44 | 1 | 14 | 22 | 36 | 33 | 51 | 30 |
| Campus newspaper | 229 | 54 | 10 | 46 | 41 | 52 | 34 | 35 | 11 |
| Chapel | 45 | 11 | 2 | 11 | 5 | 10 | 6 | 6 | 5 |
| Check cashing | 215 | 50 | 4 | 32 | 29 | 42 | 38 | 43 | 27 |
| Checkroom (attended) | 11 | 3 | - | 1 | 2 | 1 | 1 | 2 | 4 |
| Coatroom (unattended) | 78 | 18 | 6 | 23 | 14 | 10 | 4 | 16 | 5 |
| Coin-operated laundry machine | 23 | 5 | 1 | 5 | 8 | 5 | [illegible] | 1 | - |
| Commuter facilities (separate) | 103 | 24 | 5 | 22 | 17 | 17 | [illegible] | 19 | 9 |
| Computer center for personal use in union | 53 | 12 | 5 | 7 | 5 | 9 | 8 | 11 | 9 |
| Credit union | 32 | 8 | - | 3 | 3 | 7 | 5 | 9 | 5 |
| Health service | 31 | 7 | 2 | 8 | 7 | 4 | 2 | 6 | 2 |
| Individual mailboxes | 146 | 34 | 15 | 40 | 32 | 22 | 15 | 13 | 9 |
| Information center | 351 | 82 | 14 | 64 | 53 | 73 | 54 | 60 | 33 |
| International center | 81 | 19 | 1 | 12 | 13 | 16 | 15 | 17 | 3 |
| Laundry/dry cleaning | 23 | 5 | 1 | 5 | 2 | 4 | 5 | 3 | 5 |
| Lockers (assigned) | 181 | 42 | 7 | 29 | 28 | 37 | 28 | 34 | 18 |
| Lockers (coin-operated) | 88 | 21 | 1 | 7 | 12 | 17 | 14 | 21 | 14 |
| Lockers (coin-returned) | 81 | 19 | 1 | 10 | 12 | 21 | 15 | 13 | 9 |
| Lost and found | 330 | 77 | 16 | 64 | 41 | 69 | 47 | 63 | 30 |
| Meeting/conference rooms (fewer than 25 seats) | 345 | 81 | 15 | 68 | 54 | 72 | 48 | 60 | 28 |
| Meeting/conference rooms (more than 25 seats) | 353 | 83 | 14 | 61 | 49 | 79 | 52 | 64 | 34 |

## Table 79. Union General/Service Facilities and Operations (page 2)

(425 Institutions Responding)

| | Total | | Enrollment | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | 1,001-2,500 | 2,501-5,000 | 5,001-10,000 | 10,001-15,000 | 15,001-25,000 | 25,001-40,000 |
| | No. | % | No. | No. | No. | No. | No. | No. | No. |
| Nursery or child day-care centers | 13 | 3 | - | 1 | 2 | 4 | 2 | 2 | 2 |
| Organization workroom | 173 | 41 | 7 | 35 | 23 | 36 | 23 | 34 | 15 |
| Postal service | 191 | 45 | 13 | 38 | 30 | 35 | 27 | 36 | 17 |
| Public (pay) telephones | 380 | 89 | 17 | 78 | 60 | 81 | 24 | 65 | 33 |
| Short-wave radio room | 27 | 6 | - | 2 | 2 | 4 | 5 | 9 | 4 |
| Solicitation booths or counters | 221 | 52 | 6 | 25 | 32 | 53 | 35 | 47 | 23 |
| Specialized centers and offices | 164 | 38 | 3 | 25 | 21 | 38 | 28 | 31 | 18 |
| Student ID cards | 127 | 27 | 6 | 26 | 21 | 19 | 20 | 20 | 5 |
| Student council or senate chamber | 201 | 47 | 8 | 34 | 33 | 52 | 31 | 28 | 15 |
| Student government | 341 | 80 | 12 | 40 | 57 | 76 | 50 | 55 | 26 |
| Student organization offices (excluding union board, newspapers, etc.) | 287 | 67 | 10 | 56 | 41 | 61 | 38 | 55 | 26 |
| Student personnel offices | 138 | 32 | 3 | 29 | 20 | 29 | 23 | 22 | 12 |
| Student radio station | 114 | 26 | 4 | 20 | 17 | 28 | 14 | 24 | 7 |
| Student TV station | 17 | 4 | - | 2 | 2 | 3 | 2 | 5 | 3 |
| Ticket or box office (self-staffed) | 204 | 48 | 6 | 24 | 26 | 51 | 36 | 39 | 23 |
| Travel information | 120 | 28 | 4 | 16 | 12 | 22 | 23 | 25 | 18 |
| Typing room | 114 | 26 | 3 | 9 | 13 | 29 | 16 | 29 | 15 |
| Union board committee offices | 248 | 58 | 13 | 32 | 37 | 50 | 37 | 50 | 28 |
| Yearbook office | 204 | 48 | 13 | 44 | 38 | 47 | 20 | 31 | 11 |

## Table 80. Student Organization Offices
(271 Institutions Responding)

| | | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| No. of Offices | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 1 - 2 | 49 | 18 | 3 | 25 | 17 | 34 | 8 | 20 | 10 | 17 | 7 | 21 | 4 | 8 | - | - |
| 3 - 4 | 63 | 23 | 7 | 58 | 12 | 24 | 17 | 42 | 10 | 17 | 7 | 21 | 8 | 15 | 2 | 9 |
| 5 - 6 | 48 | 18 | 2 | 17 | 12 | 24 | 7 | 17 | 13 | 22 | 3 | 9 | 8 | 15 | 3 | 14 |
| 7 - 8 | 19 | 7 | - | - | 4 | 8 | 3 | 8 | 4 | 6 | 5 | 15 | 1 | 2 | 2 | 9 |
| 9 or more | 92 | 34 | - | - | 5 | 10 | 5 | 13 | 23 | 38 | 12 | 34 | 32 | 60 | 15 | 68 |
| TOTALS | 271 | | 12 | | 50 | | 40 | | 60 | | 34 | | 53 | | 22 | |

## Table 81. Large Conference Rooms
(346 Institutions Responding)

| | | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| No. of Conference Rooms | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 1 | 16 | 5 | 3 | 20 | 8 | 13 | - | - | 2 | 3 | 3 | 6 | - | - | - | - |
| 2 - 4 | 118 | 34 | 8 | 53 | 35 | 59 | 24 | 50 | 26 | 33 | 10 | 19 | 12 | 20 | 3 | 10 |
| 5 - 6 | 69 | 20 | 2 | 13 | 11 | 18 | 10 | 21 | 20 | 25 | 16 | 31 | 8 | 13 | 2 | 6 |
| 7 - 10 | 78 | 23 | 2 | 13 | 6 | 10 | 12 | 25 | 20 | 25 | 13 | 25 | 15 | 25 | 10 | 32 |
| 11 or more | 65 | 18 | - | - | - | - | 2 | 4 | 11 | 14 | 10 | 19 | 26 | 42 | 16 | 52 |
| TOTALS | 346 | | 15 | | 60 | | 48 | | 79 | | 52 | | 61 | | 31 | |

## Table 82. Small Conference Rooms

(369 Institutions Responding)

| | Total | | Enrollment | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | 1,000 | | 1,001-2,500 | | 2,501-5,000 | | 5,001-10,000 | | 10,001-15,000 | | 15,001-25,000 | | 25,001-40,000 | |
| No. of Conference Rooms | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % | No. | % |
| 1 | 46 | 12 | 4 | 24 | 14 | 22 | 6 | 7 | 10 | 14 | 6 | 13 | 5 | 8 | 1 | 4 |
| 2 - 4 | 183 | 50 | 9 | 53 | 44 | 68 | 33 | 39 | 39 | 53 | 23 | 50 | 28 | 47 | 7 | 29 |
| 5 - 6 | 61 | 17 | 3 | 18 | 4 | 6 | 8 | 10 | 15 | 21 | 11 | 24 | 14 | 23 | 6 | 25 |
| 7 - 10 | 38 | 10 | 1 | 5 | 1 | 2 | 7 | 8 | 8 | 11 | 5 | 11 | 10 | 17 | 6 | 25 |
| 11 or more | 41 | 11 | - | - | 2 | 2 | 30 | 36 | 1 | 1 | 1 | 2 | 3 | 5 | 4 | 17 |
| TOTALS | 369 | | 17 | | 65 | | 84 | | 73 | | 46 | | 60 | | 24 | |

## Table 83. Institution Character
(504 Institutions Responding)

| | No. | % |
|---|---|---|
| Four-Year Institutions | 426 | 85 |
| Two-Year Institutions | 78 | 15 |

## Table 84. Public and Private Institutions - Two-Year and Four-Year Institutions
(482 Institutions Responding)

| | No. | % |
|---|---|---|
| Public Institutions | 329 | 68 |
| Private Institutions | 153 | 32 |

## Table 85. Academic Year - Two-Year and Four-Year Institutions
(498 Institutions Responding)

| | No. | % |
|---|---|---|
| Quarter | 102 | 21 |
| Semester | 366 | 73 |
| Other | 30 | 6 |

## Table 86. Undergraduate and Graduate Enrollment - Two-Year and Four-Year Institutions
(504 Institutions Responding)

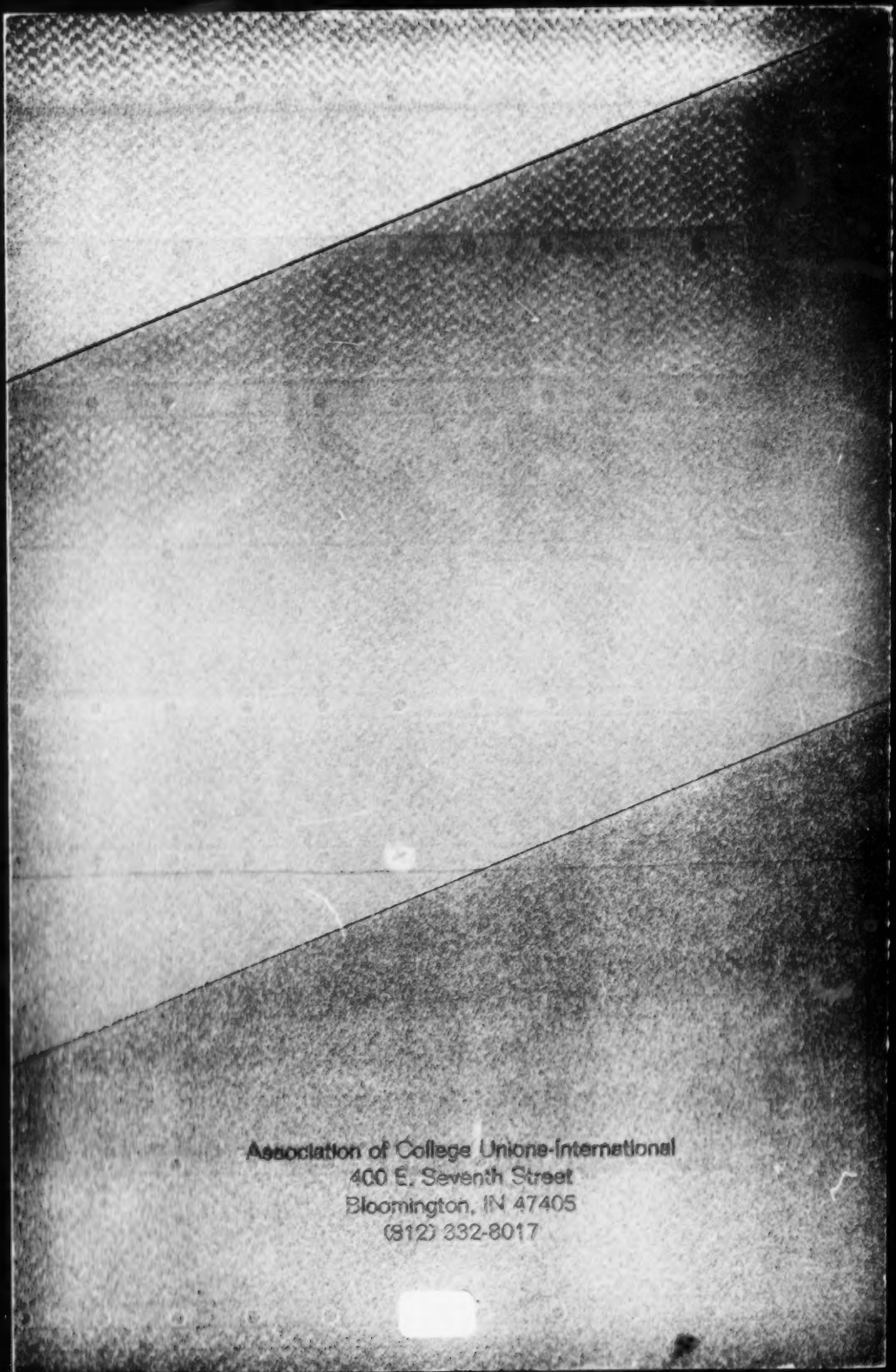
| | No. | % |
|---|---|---|
| Under 1,000 | 33 | 6 |
| 1,001 - 2,500 | 100 | 20 |
| 2,501 - 5,000 | 89 | 18 |
| 5,001 - 10,000 | 110 | 22 |
| 10,001 - 15,000 | 61 | 12 |
| 15,001 - 20,000 | 45 | 9 |
| 20,001 - 25,000 | 27 | 5 |
| 25,001 - 30,000 | 18 | 4 |
| 30,001 - 35,000 | 9 | 2 |
| 35,001 - 40,000 | 3 | 1 |
| Over 40,000 | 9 | 2 |

## Table 87. Location - Two-Year and Four-Year Institutions
(495 Institutions Responding)

| | No. | % |
|---|---|---|
| Metropolitan | 154 | 31 |
| Rural | 55 | 11 |
| Suburban | 80 | 16 |
| Small city or town | 158 | 32 |
| College town (primary enterprise) | 48 | 10 |

## Table 88. Character of Campus - Two-Year and Four-Year Institutions
(500 Institutions Responding)

| | No. | % |
|---|---|---|
| All residential | 21 | 4 |
| All commuter | 75 | 15 |
| Primarily residential | 139 | 28 |
| Primarily commuter | 151 | 30 |
| About equal (Commuter and residential) | 114 | 23 |



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